

JASON MACDONALD, CAO - Travel Claim	
Provincial Policing Review Meeting - Halifax – August 14, 2025	
Travel Claim	\$248.72
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

2025/24

**** Fill in Shaded Areas Only**

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Jason MacDonald, CAO
 DEPARTMENT: Executive Office
 DATES: 14-Aug-25
 PURPOSE OF EXPENSE: Provincial Policing Review meeting



EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates				Total
		Aug 14/25	Aug 14/25			
Transportation						
Destination		Halifax	Amherst			Mileage /Km
Mileage (Kms)		197	197			\$0.5932
Total Mileage		\$ 116.86	\$ 116.86	\$ -	\$ -	\$ 233.72
Parking	Yes	\$ -	\$ 15.00	\$ -	\$ -	\$ 15.00
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -
Meals - Cost Incl. Taxes & Gratuity						
Breakfast	No	\$ 15.00		\$ -	\$ -	\$ -
Lunch	No	\$ 20.00		\$ -	\$ -	\$ -
Dinner	No	\$ 30.00		\$ -	\$ -	\$ -
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -
		Description				
TOTAL EXPENSES PAID BY CLAIMANT						\$ 248.72
Less Travel Advance						\$ -
TOTAL EXPENSES DUE TO CLAIMANT						\$ 248.72 (a)

SAP CODING:
 G/L: 6030
 Cost Center: EXEC
 Work Order: 1-2944
 Vendor Number: 101161

19-19007

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (Incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			

TOTAL EXPENSES PAID BY TOWN: \$ - (b)

TOTAL COST OF EVENT: \$ 248.72 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No

Conforms to Expense Reimbursement Policy # 3000-07:

Approved By Signing Authority:

Date: Aug. 18, 2025



Amherst, Nova Scotia to Four Points by Sheraton Halifax, 1496 Hollis St, Halifax, NS B3J 3Z1 Drive 197 km, 2 hr 7 min

Amherst
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from
Glooscap Trl

7 min (3.9 km)

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
4 m
- ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W
130 m
- ↶ 3. Turn left onto Church St/Glooscap Trl/NS-2 S (signs for Nova Scotia Trunk 2)
 Continue to follow Church St/Glooscap Trl
350 m
- ↷ 4. Turn right onto Albion St/Glooscap Trl/NS-2 S
 Continue to follow Glooscap Trl/NS-2 S
3.0 km
- ↗ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax
300 m


Follow Trans-Canada Hwy/NS-104 E and NS-102 S to
Woodland Ave/NS-118 in Dartmouth


1 hr 43 min (186 km)


- ↗ 6. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road
96.8 km
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro
850 m
- ↑ 8. Continue onto NS-102 S
74.1 km
- ↶ 9. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax
14.6 km


Continue on Woodland Ave/NS-118. Take Angus L. Macdonald Bridge and Barrington St to Hollis St in Halifax


14 min (7.2 km)


-  10. Keep left to continue on Woodland Ave/NS-118, follow signs for MacDonald Brg/Downtown/Dartmouth


 2.1 km
-  11. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322 S


 270 m
-  12. Turn right onto Boland Rd


 500 m
-  13. Turn left onto Wyse Rd


 350 m
-  14. Use the right 2 lanes to turn right onto Angus L. Macdonald Bridge


 1.6 km
-  15. Turn right onto the ramp to Barrington Street


 21 m
-  16. Sharp right onto North St

 110 m
-  17. Slight right toward Barrington St

 67 m
-  18. Merge onto Barrington St

 700 m
-  19. At the roundabout, take the 2nd exit and stay on Barrington St

 400 m
-  20. Turn left onto Upper Water St

 290 m
-  21. Upper Water St turns slightly right and becomes Hollis St

 800 m

 Destination will be on the right

Four Points by Sheraton Halifax

1496 Hollis St Halifax NS B3J 1 371