

JASON MACDONALD, CAO - Travel Claim	
Cox & Palmer Meeting - Halifax – August 27, 2025	
Travel Claim	\$268.72
Accommodations	
Registration	

TOWN OF AMHERST
TRAVEL EXPENSE CLAIM

2025/26

** FRI in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Jason MacDonald, CAO
 DEPARTMENT: Executive Office
 DATES: 27-Aug-25
 PURPOSE OF EXPENSE: Meeting with Cox and Palmer



EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Total
		Aug 27/25	Aug 27/25				
Transportation							Mileage /Km
Destination		Halifax	Amherst				
Mileage (Kms)		197	197				\$0.5932
Total Mileage		\$ 116.86	\$ 116.86	\$ -	\$ -	\$ -	\$ 233.72
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Meals - Cost Incl. Taxes & Gratuity							
Breakfast	No	\$ 15.00	\$ 15.00	\$ -	\$ -	\$ -	
Lunch	No	\$ 20.00	\$ 20.00	\$ -	\$ -	\$ -	
Dinner	No	\$ 30.00	\$ -	\$ -	\$ -	\$ -	
Total Meals		\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ 35.00
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description							
TOTAL EXPENSES PAID BY CLAIMANT							\$ 268.72
Less Travel Advance							\$ -
TOTAL EXPENSES DUE TO CLAIMANT							\$ 268.72 (a)

SAP CODING:
 G/L: 8030
 Cost Center: EXEC
 Work Order: 1-2944
 Vendor Number: 301181

19-19017.

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (Incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			

TOTAL EXPENSES PAID BY TOWN \$ - (b)

TOTAL COST OF EVENT: \$ 268.72 (a + b)

Signature of Claimant: [Signature]

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes or No

Conforms to Expense Reimbursement Policy # 3000-07: [Signature]

Approved By Signing Authority: [Signature]
 (per Expense Reimbursement Policy)

Date: Sep 3, 2025





Amherst, Nova Scotia to Halifax Convention Centre, 1650 Argyle St, Halifax, NS B3J 0E6 Drive 197 km, 2 hr 7 min

Amherst
Nova Scotia

 This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from
Glooscap Trl

7 min (3.9 km)

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
4 m
- ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W
130 m
- ↶ 3. Turn left onto Church St/Glooscap Trl/NS-2 S (signs for Nova Scotia Trunk 2)
 Continue to follow Church St/Glooscap Trl
350 m
- ↷ 4. Turn right onto Albion St/Glooscap Trl/NS-2 S
 Continue to follow Glooscap Trl/NS-2 S
3.0 km
- ↗ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax
300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to
Woodland Ave/NS-118 in Dartmouth

1 hr 43 min (186 km)

- ↗ 6. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road
96.8 km
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro
850 m
- ↑ 8. Continue onto NS-102 S
74.1 km
- ↶ 9. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax
14.6 km

Continue on Woodland Ave/NS-118. Take Angus L. Macdonald Bridge and Barrington St to Sackville St in Halifax

16 min (7.3 km)

- ↩ 10. Keep left to continue on Woodland Ave/NS-118,
follow signs for MacDonald
Brg/Downtown/Dartmouth

2.1 km
- ↩ 11. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322
S

270 m
- ↪ 12. Turn right onto Boland Rd

500 m
- ↩ 13. Turn left onto Wyse Rd

350 m
- ↪ 14. Use the right 2 lanes to turn right onto Angus L.
Macdonald Bridge

1.6 km
- ⤴ 15. Turn right onto the ramp to Barrington Street

21 m
- ↪ 16. Sharp right onto North St

110 m
- ↗ 17. Slight right toward Barrington St

67 m
- ⤴ 18. Merge onto Barrington St

700 m
- 🔄 19. At the roundabout, take the 2nd exit and stay
on Barrington St

1.3 km
- ↪ 20. Turn right onto Blowers St

110 m
- ↪ 21. Turn right at Pizza Corner onto Grafton St

110 m
- ↪ 22. Turn right onto Sackville St

📍 Destination will be on the left

44 m

Halifax Convention Centre

1650 Argyle St Halifax NS B3J 1Q6