

JASON MACDONALD, CAO - Travel Claim	
Soccer Complex Consultant Meeting - Fredericton – August 22, 2025	
Travel Claim	\$298.55
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

2025/26

** Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Jason MacDonald, CAO
 DEPARTMENT: Executive Office
 DATES: 22-Aug-25
 PURPOSE OF EXPENSE: Soccer Complex Consultant Meeting



EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Total	
		Aug 22/25	Aug 22/25					
Transportation								
Destination		Fredericton	Amherst				Mileage /Km	
Mileage (Kms)		239	239				\$0.5932	
Total Mileage		\$ 141.77	\$ 141.77	\$ -	\$ -	\$ -	\$ 283.55	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 15.00	\$ 15.00	\$ -	\$ -	\$ -		
Lunch	No	\$ 20.00		\$ -	\$ -	\$ -		
Dinner	No	\$ 30.00		\$ -	\$ -	\$ -		
Total Meals		\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ 15.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
TOTAL EXPENSES PAID BY CLAIMANT							\$ 298.55	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 298.55 (a)	

SAP CODING:
 G/L: 6030
 Cost Center: EXEC
 Work Order: 1-2944
 Vendor Number: 101163

19-19016

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT: \$ 298.55 (a + b)

Signature of Claimant: [Signature]

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No Conforms to Expense Reimbursement Policy # 3000-07: [Signature]

Approved By Signing Authority: [Signature] Date: Sep 3, 2025



Amherst, Nova Scotia to 248 Brunswick St, Drive 239 km, 2 hr 16 min
Fredericton, NB E3B 1G9

Amherst
Nova Scotia

Get on Trans-Canada Hwy/NS-104 W in Nappan

- 3 min (2.7 km)
- ↑ 1. Head west on Havelock St toward Victoria St
E/NS-6 E
 - ↑ 2. Continue onto Glooscap Trl/Laplanche St/NS-2 N
Continue to follow Glooscap Trl/NS-2 N
 - ↑ 3. Take the Trans Canada Highway/NS-104 W ramp
- 4 m
1.9 km
800 m

Follow Trans-Canada Hwy to Rue Regent/NB-101 N in Fredericton

- 2 hr 6 min (232 km)
- ↑ 4. Merge onto Trans-Canada Hwy/NS-104 W
 - ↑ 5. Continue onto Trans-Canada Hwy/NB-2 W
Entering New Brunswick
 - ↷ 6. Keep right to stay on Trans-Canada Hwy/NB-2 W, follow signs for New Brunswick 2 W/Trans-Canada Highway/Fredericton
 - ↷ 7. Keep right to continue on Vanier Hwy W/NB-7 N, follow signs for NB-8/Fredericton/Miramichi/Mactaquac
- 2.2 km
90.8 km
129 km
10.3 km

Follow Rue Regent/NB-101 N, Montgomery St and Rue Smythe to Brunswick St/NB-102 S

- 7 min (4.1 km)
- ↷ 8. Turn right onto Rue Regent/NB-101 N (signs for Regent Street N/Fredericton centre)
 - ↶ 9. Turn left onto Montgomery St
 - ↷ 10. Turn right onto Rue Smythe
- 900 m
1.0 km
1.8 km

➔ 11. Keep right to continue toward Brunswick St/NB-102 S

47 m

⤴ 12. Merge onto Brunswick St/NB-102 S

📍 Destination will be on the right

270 m

248 Brunswick St
Fredericton, NB E3B 1G9