

<b>JASON MACDONALD, CAO - Travel Claim</b>	
<b>Cox and Palmer meeting – Halifax, NS – June 10, 2025</b>	
Travel Claim	\$283.72
Accommodations	
Registration	

**TOWN OF AMHERST  
TRAVEL EXPENSE CLAIM**

1025726

\*\* Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Jason MacDonald, CAO  
 DEPARTMENT: Executive Office  
 DATES: 10-Jun-25  
 PURPOSE OF EXPENSE: Meet with Cox and Palmer



**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates					Total	
		June 10/25	June 10/25					
<b>Transportation</b>								
Destination		Halifax	Amherst				Mileage /Km	
Mileage (Kms)		197	197				\$0.5932	
Total Mileage		\$ 116.86	\$ 116.86	\$ -	\$ -	\$ -	\$ 233.72	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Meals - Cost incl. Taxes &amp; Gratuity</b>								
Breakfast	No	\$ 15.00		\$ -	\$ -	\$ -		
Lunch	No	\$ 20.00		\$ -	\$ -	\$ -		
Dinner	No	\$ 30.00		\$ -	\$ -	\$ -		
Total Meals		\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 50.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>							\$ 283.72	
Less Travel Advance							\$ -	
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>							\$ 283.72 (a)	
<b>SAP CODING:</b>								
G/L		8030						
Cost Center		EXEC						
Work Order		1-2944						
Vendor Number		101181						

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ - (b)

**TOTAL COST OF EVENT:** \$ 283.72 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):  
Yes or No

Conforms to Expense Reimbursement Policy # 3000-07:

Date: June 23, 2025

Approved By Signing Authority:   
 (per Expense Reimbursement Policy)



Amherst, Nova Scotia to Nova Centre, 1650 Grafton St, Halifax, NS B3J 0E8 Drive 197 km, 2 hr 5 min

Amherst  
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from  
Glooscap Trl

7 min (3.9 km)

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E  
4 m
- ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W  
130 m
- ↶ 3. Turn left onto Church St/Glooscap Trl/NS-2 S (signs for Nova Scotia Trunk 2)  
 Continue to follow Church St/Glooscap Trl  
350 m
- ↷ 4. Turn right onto Albion St/Glooscap Trl/NS-2 S  
 Continue to follow Glooscap Trl/NS-2 S  
3.0 km
- ↑ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax  
300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to  
Woodland Ave/NS-118 in Dartmouth

1 hr 44 min (186 km)

- ↑ 6. Merge onto Trans-Canada Hwy/NS-104 E  
 Toll road  
96.8 km
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro  
850 m
- ↑ 8. Continue onto NS-102 S  
74.1 km
- ↶ 9. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax  
14.6 km

Continue on Woodland Ave/NS-118. Take Angus L. Macdonald Bridge and Gottingen St to Sackville St in Halifax

14 min (6.9 km)

- ↶ 10. Keep left to continue on Woodland Ave/NS-118, follow signs for MacDonald Brg/Downtown/Dartmouth  

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2.1 km
- ↶ 11. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322 S  

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270 m
- ↷ 12. Turn right onto Boland Rd  

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500 m
- ↶ 13. Turn left onto Wyse Rd  

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350 m
- ↷ 14. Use the right 2 lanes to turn right onto Angus L. Macdonald Bridge  

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1.7 km
- ⤴ 15. Use the left lane to merge onto North St  

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97 m
- ↶ 16. Turn left onto Gottingen St  

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1.5 km
- ↷ 17. Turn right onto Brunswick St  

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350 m
- ↶ 18. Turn left onto Sackville St  
**📍 Destination will be on the left**  

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110 m

**Nova Centre**

1650 Grafton St Halifax NS B3J 1G8