

JASON MACDONALD, CAO - Travel Claim	
Meet with Veterans Canada – Halifax – December 13, 2024	
Travel Claim	\$254.69
Accommodations	
Registration	

TOWN OF AMHERST TRAVEL EXPENSE CLAIM

** Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Jason MacDonald, CAO

DEPARTMENT: Executive Office

DATES: 13-Dec-24

PURPOSE OF EXPENSE: Meet with Veterans Canada



EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0.5838	Total
		Dec 13/24	Dec 13/24					
Transportation								
Destination		Dartmouth	Amherst					
Mileage (Kms)		201	201					
Total Mileage		\$ 117.34	\$ 117.34	\$ -	\$ -	\$ -	\$ 234.69	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 15.00				\$ -		
Lunch	No	\$ 20.00	\$ 20.00			\$ -		
Dinner	No	\$ 30.00				\$ -		
Total Meals		\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ 20.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
TOTAL EXPENSES PAID BY CLAIMANT							\$ 254.69	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 254.69 (a)	

SAP CODING:

G/L 8030
 Cost Center EXEC
 Work Order 1-2944
 Vendor Number 101181

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT:

\$ 254.69 (a + b)

Signature of Claimant:

[Handwritten Signature]

Employee Acknowledge Document on File for
Current Fiscal Year (circle one):

Yes or No

Conforms to Expense
Reimbursement Policy
3000-07:

[Handwritten Signature]

Approved By Signing Authority:
(per Expense Reimbursement Policy)

[Handwritten Signature]

Date:

Dec 17, 2024



Amherst, Nova Scotia to 211 Main St,
Dartmouth, NS B2X 1S7

Drive 199 km, 1 hr 58 min

Amherst
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E

- 5 min (3.6 km)
- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
- 4 m
- ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W
- i Continue to follow NS-6 W**
- 2.9 km
- ↗ 3. Turn left to merge onto Trans-Canada Hwy/NS-104 E toward Springhill/Truro/Halifax
- 650 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to NS-107 E in Dartmouth. Take exit 13E from NS-118

- 1 hr 42 min (185 km)
- ↗ 4. Merge onto Trans-Canada Hwy/NS-104 E
- Toll road
- 100 km
- ↘ 5. Take exit 15 for NS-102 toward Halifax/Truro
- 850 m
- ↗ 6. Continue onto NS-102 S
- 74.1 km
- ↶ 7. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax
- 9.5 km
- ↘ 8. Take exit 13E for NS-107 E toward Cole Harbour/Eastern Shr/NS-318
- 600 m

Continue on NS-107 E. Drive to Main St/Nova Scotia Trunk 7 W

- 8 min (10.6 km)
- ↑ 9. Continue onto NS-107 E
- 7.8 km
- ↘ 10. Turn right onto Main St/Nova Scotia Trunk 7 W (signs for Dartmouth)
- i Destination will be on the right**
- 2.8 km