

JASON MACDONALD, CAO - Travel Claim	
Meeting with Cox Palmer – Halifax, NS – July 30, 2024	
Travel Claim	\$291.77
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

2024/25

In Shaded Areas Only
please circle:

Travel Expense or Travel Advance



Jason MacDonald, CAO

Executive Office

30-Jul-24

Meeting with Cox Palmer

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0.5838	Total
		July 30/24	July 30/24					
Transportation								
Destination		Halifax	Amherst					
Mileage (Kms)		197	197					
Total Mileage		\$ 115.01	\$ 115.01	\$ -	\$ -	\$ -	\$ 230.02	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 15.00						
Lunch	No	\$ 20.00		\$ -	\$ -	\$ -		
Dinner	No	\$ 30.00		\$ -	\$ -	\$ -		
Total Meals		\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ 50.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Description							
TOTAL EXPENSES PAID BY CLAIMANT							\$ 280.02	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 280.02 (a)	

SAP CODING:

G/L 6030
Cost Center EXEC
Work Order 1-2944
Vendor Number 101161

19-18583

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other <u>Parking</u>	Town Credit Card	Jason MacDonald	\$ 11.75
TOTAL EXPENSES PAID BY TOWN			\$ 11.75 (b)

TOTAL COST OF EVENT:

\$ 291.77 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for
Current Fiscal Year (circle one):

Yes or No

Conforms to Expense
Reimbursement Policy
3000-07:

Approved By Signing Authority:
(per Expense Reimbursement Policy)

Date:

Aug 8, 2024



Amherst, Nova Scotia to Cox & Palmer, Nova Centre Drive 197 km, 2 hr 8 min
- South Tower 1500, 1625 Grafton St, Halifax, NS B3J 0E8

Amherst
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from
Glooscap Trl

7 min (3.9 km)

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
- ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W
- ↶ 3. Turn left onto Church St/Glooscap Trl/NS-2 S (signs for Nova Scotia Trunk 2)
 Continue to follow Church St/Glooscap Trl
- ↷ 4. Turn right onto Albion St/Glooscap Trl/NS-2 S
 Continue to follow Glooscap Trl/NS-2 S
- ↑ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to
Woodland Ave/NS-118 in Dartmouth

1 hr 44 min (186 km)

- ↑ 6. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro
- ↗ 8. Continue onto NS-102 S
- ↶ 9. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax

Continue on Woodland Ave/NS-118. Take Angus L.
Macdonald Bridge, Barrington St and Brunswick St to
Sackville St in Halifax

14 min (7.0 km)

- ↶ 10. Keep left to continue on Woodland Ave/NS-118,
follow signs for MacDonald
Brg/Downtown/Dartmouth
2.1 km
- ↶ 11. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322
S
270 m
- ↷ 12. Turn right onto Boland Rd
500 m
- ↶ 13. Turn left onto Wyse Rd
350 m
- ↷ 14. Use the right 2 lanes to turn right onto Angus L.
Macdonald Bridge
⚠ Toll road
1.6 km
- ⬆ 15. Turn right onto the ramp to Barrington Street
⚠ Toll road
21 m
- ↷ 16. Sharp right onto North St
110 m
- ↗ 17. Slight right toward Barrington St
67 m
- ↶ 18. Slight left onto Barrington St
750 m
- ↷ 19. Turn right onto Nora Bernard St
90 m
- ↶ 20. Turn left at the 1st cross street onto Brunswick St
1.0 km
- ↶ 21. Turn left onto Sackville St
i Destination will be on the left
110 m

Cox & Palmer

Nova Centre - South Tower 1500, 1625 Grafton St, Halifax,
NS B3J 0P8