JASON MACDONALD, CAO - Travel Claim	
Stadium Promotional Meeting – Truro, NS - April 16, 2024	
Travel Claim	$173.31
Accommodations	
Registration	

TOWN OF AMHERST
TRAVEL EXPENSE CLAIM

2024/25

** Fill in Shaded Areas Only	
Type of Claim, please circle:	Travel Expense or Travel Advance
CLAIMANT:	Jason MacDonald, CAO
DEPARTMENT:	Executive Office
DATES:	Apr 16/24
PURPOSE OF EXPENSE:	Stadium Promotion meeting

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates						Total
		April 16/24	April 16/24					
Transportation Destination Mileage (Kms)		Truro 107	Amherst 107				Mileage /Km $0.5838	
Total Mileage		$ 62.47	$ 62.47	$ -	$ -	$ -		$ 124.93
Parking	Yes	$ -	$ -	$ -	$ -	$ -		$ -
Tolls	No	$ -	$ -	$ -	$ -	$ -		$ -
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	$ 15.00 $ -	$ -	$ -	$ -	$ -		
Lunch	No	$ 20.00 $ -	$ -	$ -	$ -	$ -		
Dinner	No	$ 30.00 $ -	$ -	$ -	$ -	$ -		
Total Meals		$ -	$ -	$ -	$ -	$ -		$ -
Accommodations	Yes	$ -	$ -	$ -	$ -	$ -		$ -
Other	Yes	$ -	$ -	$ -	$ -	$ -		$ -
		Description						

TOTAL EXPENSES PAID BY CLAIMANT	$ 124.93
Less Travel Advance	$ -
TOTAL EXPENSES DUE TO CLAIMANT	$ 124.93 (a)

SAP CODING:

G/L	6030
Cost Center	EXEC
Work Order	1-2944
Vendor Number	101161

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchse Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accomodations			
Event Registration Fee			
Airfare			
Other _____	Town Credit Card	Jason MacDonald	$ 48.38
TOTAL EXPENSES PAID BY TOWN			$ 48.38 (b)

TOTAL COST OF EVENT:	$ 173.31 (a + b)

Signature of Claimant:	
Employee Acknowledge Document on File for Current Fiscal Year (circle one):	Yes or No
	Conforms to Expense Reimbursement Policy # 3000-07:
Approved By Signing Authority: (per Expense Reimbursement Policy)	Date:

Google Maps   Amherst, Nova Scotia to The Nook and Cranny, 627   Drive 107 km, 1 hr 10 min
Prince St, Truro, NS B2N 1G5

Amherst   ⚠ This route has tolls.
Nova Scotia

Get on Trans-Canada Hwy/NS-104 E in Nappan from Glooscap Trl

		7 min (3.9 km)

↑   1.   Head west on Havelock St toward Victoria St
         E/NS-6 E

                                                        4 m

↰   2.   Turn left onto Glooscap Trl/Victoria St E/NS-2
         S/NS-6 W

                                                      130 m

↰   3.   Turn left onto Church St/Glooscap Trl/NS-2 S
         (signs for Nova Scotia Trunk 2)
         ℹ Continue to follow Church St/Glooscap Trl

                                                      350 m

↱   4.   Turn right onto Albion St/Glooscap Trl/NS-2 S
         ℹ Continue to follow Glooscap Trl/NS-2 S

                                                      3.0 km

⋏   5.   Turn left onto the TC/NS-104 E ramp to
         Springhill/Truro/Halifax

                                                      300 m

Follow Trans-Canada Hwy/NS-104 E to NS-2 S in Lower Truro. Take exit 14 from NS-102 S

                                                 58 min (100 km)

⋏   6.   Merge onto Trans-Canada Hwy/NS-104 E
         ⚠ **Toll road**

                                                     96.8 km

↱   7.   Take exit 15 for NS-102 toward Halifax/Truro

                                                      850 m

↗   8.   Continue onto NS-102 S

                                                      2.0 km

↱   9.   Take exit 14 for Nova Scotia Trunk 2 toward
         Truro/Bible Hill

                                                      450 m

Continue on NS-2 S. Drive to Prince St in Truro

                                                  6 min (3.3 km)

⋏   10. Merge onto NS-2 S

                                                      140 m

↻   11.   At the roundabout, take the 1st exit onto Robie
St/NS-2 S

-- 1.5 km

↱   12.   Turn right onto Juniper St/NS-2 S (signs for Nova
Scotia 2 Trunk S/Juniper Street)

-- 350 m

↰   13.   Turn left onto Prince St/NS-2 S

-- 900 m

↑   14.   Continue straight onto Prince St
🛈 Destination will be on the left

-- 350 m

The Nook and Cranny
627 Prince St, Truro, NS B2N 1G5

THE NOOK AND CRANNY PUB
627 Prince Street
TRURO,NS B2N 1G2
902-895-0779

SALE

Server #: 000244 Kaitlyn			16/2024
MID: 6491320			1:20 PM
TID: 009	REF#:	00000005	20011
Batch #: 107001	RRN:	00000005	
04/16/24		13:12:29	

APPR CODE: 031972

		6.08
VISA	Chip	17.50
***********1121	../..	6.00
		7.00

AMOUNT	**$42.07**	
TIP	**$6.31**	
TOTAL	**$48.38**	36.58
		5.49

APPROVED

42.07

VISA CREDIT
AID: A0000000031010   2.07
TVR: 00 80 00 80 00
TSI: E8 00

BY ENTERING A VERIFIED PIN
CARDHOLDER AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

THANK YOU! / MERCI

CUSTOMER COPY