

JASON MACDONALD, CAO - Travel Claim	
Quebec Major Junior Officials Meeting – Moncton – Nov 17, 2023	
Travel Claim	\$77.43
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

2023/24

** Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance



CLAIMANT: Jason MacDonald, CAO
 DEPARTMENT: Executive Office
 DATES: 17-Nov-23
 PURPOSE OF EXPENSE: Meeting with Quebec Major Junior Officials

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km	Total
		Nov 17/23	Nov 17/23					
Transportation								
Destination		Moncton	Amherst					
Mileage (Kms)		67.1	67.1			\$0.5770		
Total Mileage		\$ 38.72	\$ 38.72	\$ -	\$ -	\$ -	\$ 77.43	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 15.00	\$ -					
Lunch	No	\$ 20.00						
Dinner	No	\$ 30.00						
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes		\$ -	\$ -	\$ -		\$ -	
Description								
TOTAL EXPENSES PAID BY CLAIMANT							\$ 77.43	
Less Travel Advance								
TOTAL EXPENSES DUE TO CLAIMANT							\$ 77.43 (a)	

SAP CODING:

G/L: 6030
 Cost Center: EXEC
 Work Order: 1-2944
 Vendor Number: 101161

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (Incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT: 19-18327 \$ 77.43 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes or No

Conforms to Expense Reimbursement Policy # 3000-07:

Approved By Signing Authority:
(per Expense Reimbursement Policy)

Date: Nov-22, 2023



Amherst, Nova Scotia to 55 Russ Howard Dr, Moncton, NB E1C 0L7 Drive 67.1 km, 42 min

Amherst
Nova Scotia

Get on Trans-Canada Hwy/NS-104 W in Nappan

- 3 min (2.7 km)
↑ 1. Head west on Havelock St toward Victoria St
E/NS-6 E
- 4 m
↑ 2. Continue onto Glooscap Trail/Laplanche St/NS-2
N
i Continue to follow Glooscap Trail/NS-2 N
- 1.9 km
↑ 3. Take the Trans Canada Highway/NS-104 W ramp
800 m

Continue on Trans-Canada Hwy to Moncton. Take exit 7 from NB-15 W

- 35 min (61.7 km)
↑ 4. Merge onto Trans-Canada Hwy/NS-104 W
- 2.2 km
↑ 5. Continue onto Trans-Canada Hwy/NB-2 W
i Entering New Brunswick
- 48.4 km
↘ 6. Take exit 467A to merge onto NB-15 W toward
Moncton Centre/NB-11 S
- 8.2 km
↻ 7. At the roundabout, take the 1st exit and stay on
NB-15 W heading to NB-114/Riverview/Fundy
- 2.5 km
↘ 8. Take exit 7 toward Avenue Morton/Morton
Avenue/Avenue Connaught/Connaught Avenue
280 m

Take Connaught Ave and Killam Dr to Russ Howard Dr

- 5 min (2.7 km)
↘ 9. Turn right onto Crowley Farm Rd (signs for Avenue
Morton/Morton Avenue/Avenue
Connaught/Connaught Avenue)
100 m
- ↘ 10. Turn right onto Morton Ave
400 m

- ↑ 11. Continue onto Connaught Ave
1.2 km
- ↑ 12. Continue onto Killam Dr
650 m
- 📍 13. At the roundabout, take the 3rd exit onto Russ Howard Dr
Destination will be on the left
280 m

55 Russ Howard Dr
Moncton, NB E1C 0L7