

JASON MACDONALD, CAO - Travel Claim	
Meeting with Nichent Energy – Dartmouth – June 13, 2023	
Travel Claim	\$252.72
Accommodations	
Registration	

TOWN OF AMHERST TRAVEL EXPENSE CLAIM



**** Fill in Shaded Areas Only**

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Jason MacDonald, CAO
 DEPARTMENT: Executive Office
 DATES: 13-Jun-23
 PURPOSE OF EXPENSE: Nichent Energy Meeting

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0.5770	Total
		13-Jun-23	13-Jun-23					
Transportation								
Destination		Dartmouth 193	Amherst 193					
Mileage (Kms)		\$ 111.36	\$ 111.36	\$ -	\$ -	\$ -	\$ 222.72	
Total Mileage								
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 15.00	\$ -					
Lunch	No	\$ 20.00	\$ -					
Dinner	No	\$ 30.00	\$ 30.00					
Total Meals		\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ 30.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	Description					\$ -	\$ -
TOTAL EXPENSES PAID BY CLAIMANT							\$ 252.72	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 252.72 (a)	

SAP CODING:
 G/L 6030
 Cost Center EXEC
 Work Order 1-2944
 Vendor Number 101161

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT: \$ 252.72 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for
 Current Fiscal Year (circle one):

Yes or No

Conforms to Expense
 Reimbursement Policy
 # 3000-07:

Approved By Signing Authority:
 (per Expense Reimbursement Policy)

Date: June 19/23



Amherst, Nova Scotia to 780 Windmill Rd,
Dartmouth, NS B3B 1T3

Drive 193 km, 1 hr 55 min

Amherst
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from NS-2 S

7 min (3.9 km)

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
4 m
- ↶ 2. Turn left onto Glooscap Trail/Victoria St E/NS-2 S/NS-6 W
130 m
- ↶ 3. Turn left onto NS-2 S (signs for Nova Scotia Trunk 2)
350 m
- ↷ 4. Turn right onto Glooscap Trail/NS-2 S
3.0 km
- ⤴ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax
300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Nova Scotia Trunk 7 E in Bedford

1 hr 47 min (186 km)

- ⤴ 6. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road
96.8 km
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro
850 m
- ↗ 8. Continue onto NS-102 S
74.1 km
- ↗ 9. Keep right at the fork to stay on NS-102 S, follow signs for NS-101/NS-103/Halifax/Bedford/Sackville
8.6 km
- ↷ 10. Take exit 4B to merge onto NS-1 W/NS-101 toward Lr. Sackville/Windsor
600 m
- ↷ 11. Take exit 1K for NS-1 W toward Lr. Sackville/Cobequid Rd
350 m
- ↗ 12. Continue onto Nova Scotia Trunk 1 W/NS-1 W
200 m

- ↶ 13. Turn left onto Old Sackville Rd (signs for Old Sackville Road)
32 m
- ↶ 14. Sharp left onto Nova Scotia Trunk 1 E
210 m
- ⤴ 15. Slight right onto the ramp to NS-7 E/Dartmouth
450 m
- ↶ 16. Continue onto NS-33
3.7 km

Follow Nova Scotia Trunk 7 E to your destination in Burnside, Dartmouth

- 3 min (3.2 km)
 - ↑ 17. Continue onto Nova Scotia Trunk 7 E
3.0 km
 - ↶ 18. Use the 2nd from the left lane to turn left onto Akerley Blvd (signs for Akerley Boulevard)
83 m
 - ↷ 19. Turn right
140 m
- 📍 Destination will be on the right**

780 Windmill Rd
Dartmouth, NS B3B 1T3