

<b>JASON MACDONALD, CAO - Travel Claim</b>	
<b>Meeting in Bridgewater and NSFM Spring Conference – Digby, NS – May 3 - 4, 2023</b>	
Travel Claim	\$575.64
Accommodations	\$308.20
Registration	\$522.50

**TOWN OF AMHERST  
TRAVEL EXPENSE CLAIM**



\*\* Fill in Shaded Areas Only  
Type of Claim, please circle:

Travel Expense or Travel Advance

CLAIMANT: Jason MacDonald, CAO  
 DEPARTMENT: Executive Office  
 DATES: May 3-5, 2023  
 PURPOSE OF EXPENSE: Meet with Bridgewater Director of Planning and NSFM Conference

**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates				Mileage /Km \$0.5770	Total
		May 3/23	May 3/23	May 4/23	May 5/23		
<b>Transportation</b>							
Destination		Bridgewater	Digby		Amherst		
Mileage (Kms)		278	130		399		
Total Mileage		\$ 160.41	\$ 75.01	\$ -	\$ 230.22	\$ -	\$ 465.64
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>							
Breakfast	No	\$ 12.00	\$ -	\$ 12.00	\$ 12.00	\$ -	
Lunch	No	\$ 17.00	\$ -	\$ 17.00	\$ -	\$ 17.00	
Dinner	No	\$ 26.00	\$ -	\$ 26.00	\$ -	\$ -	
Total Meals		\$ -	\$ 43.00	\$ 38.00	\$ 29.00	\$ -	\$ 110.00
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Description					
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>							\$ 575.64
Less Travel Advance							\$ -
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>							\$ 575.64 (a)

SAP CODING:  
 G/L: 6030  
 Cost Center: EXEC  
 Work Order: 1-3667  
 Vendor Number: 101161

19-18079

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee	Town Cheque	4500074568	\$ 22.50
Airfare			
Other <u>Accommodations</u>	Town Credit Card	Jason MacDonald	\$ 308.20
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ 330.70 (b)

**TOTAL COST OF EVENT:** \$ 1406.34 \$ 683.84 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):  Yes or  No

Approved By:

Conforms to Expense Reimbursement Policy # 3000-07:

Date: May 10/23

Amherst  
Nova Scotia

 This route has tolls.


**Get on Trans-Canada Hwy/NS-104 E in Nappan from NS-2 S**

7 min (3.9 km)

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
- ↶ 2. Turn left onto Glooscap Trail/Victoria St E/NS-2 S/NS-6 W 4 m
- ↶ 3. Turn left onto NS-2 S (signs for Nova Scotia Trunk 2) 130 m
- ↷ 4. Turn right onto Glooscap Trail/NS-2 S 350 m
- ↑ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax 3.0 km
- 300 m

**Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Bedford. Take exit 3 from NS-102 S**

1 hr 46 min (185 km)

- ↑ 6. Merge onto Trans-Canada Hwy/NS-104 E 96.8 km  
 Toll road
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro 850 m
- ↷ 8. Continue onto NS-102 S 74.1 km
- ↷ 9. Keep right at the fork to stay on NS-102 S, follow signs for NS-101/NS-103/Halifax/Bedford/Sackville 12.8 km
- ↷ 10. Take exit 3 for NS-213 toward Nova Scotia Trunk 2/Hammonds Plains Rd/Bedford 350 m
- ↶ 11. Keep left at the fork, follow signs for Atlantic Acrs/Business Park/Hammonds Plains Road/Nova Scotia 103/Nova Scotia 213 70 m

**Get on NS-103 W in Upper Tantallon**

16 min (15.5 km)

↩ 12. Turn left onto Hammonds Plains Rd/NS-213 W

15.1 km

⬆ 13. Use the right lane to merge onto NS-103 W via the ramp to Hubbards/Yarmouth

350 m

**Follow NS-103 W to Nova Scotia Trunk 10 S in Cookville.****Take exit 12 from NS-103 W**

42 min (71.7 km)

⬆ 14. Merge onto NS-103 W

59.5 km

↑ 15. Continue onto NS-103 W

11.6 km

↘ 16. Take exit 12 toward Nova Scotia Trunk 10 S

600 m

**Continue on Nova Scotia Trunk 10 S. Take Lahave St to King St/NS-331 W in Bridgewater**

4 min (2.5 km)

↩ 17. Turn left onto Nova Scotia Trunk 10 S

800 m

↘ 18. Turn right onto Lahave St

1.4 km

↘ 19. Turn right onto Victoria Rd/NS-325 N

170 m

↩ 20. Turn left onto King St/NS-331 W

180 m

**Bridgewater****Nova Scotia**

Bridgewater  
Nova Scotia

Take NS-325 N, NS-208 W, Nova Scotia Trunk 8 N, Virginia Rd and NS-101 W to King St in Digby

1 hr 41 min (130 km)

- ↑ 1. Head northwest on King St/NS-331 E  
100 m
- ↶ 2. Turn left onto Victoria Rd/NS-325 N  
Continue to follow NS-325 N  
27.4 km
- ↶ 3. Turn left onto NS-208 W (signs for NS-8/Kejimkujik/Caledonia)  
17.5 km
- ↷ 4. Turn right onto Nova Scotia Trunk 8 N (signs for Nova Scotia 8 Trunk N/Caledonia/Kejimkujik/Annapolls Royal)  
46.0 km
- ↶ 5. Turn left onto Virginia Rd (signs for Virginia Road/Clementsvalle/Bear River)  
13.3 km
- ↶ 6. Turn left onto Clementsvalle Rd  
5.3 km
- ↷ 7. Turn right onto Mary Jane Riley Rd/Victory Rd  
3.2 km
- ⤴ 8. Turn left to merge onto NS-101 W  
13.5 km
- ↷ 9. Take exit 26 for NS-303 toward NS-217/Digby/St John Ferry  
400 m
- ↷ 10. Turn right onto NS-303 N (signs for NS-217/Digby/St John Ferry/Digby Nck/Brier Island/Conway)  
2.2 km
- ↑ 11. Continue onto Warwick St (signs for Downtown Digby)  
550 m

Continue on King St. Drive to Church St

2 min (700 m)

- ↶ 12. Turn left onto King St  
450 m

➔ 13. Turn right onto Church St

250 m


Digby

Nova Scotia B0V 1A0


Digby  
Nova Scotia B0V 1A0

 This route has tolls.

**Get on NS-101 E in Digby from NS-303 S**

- 7 min (4.3 km)
- ↑ 1. Head west on Church St toward Queen St
- 800 m
- ↶ 2. Turn left onto Victoria St/NS-303 S
- 500 m
- ↷ 3. Turn right onto Warwick St/NS-303 S
-  Continue to follow NS-303 S
- 2.4 km
- ↻ 4. At the roundabout, take the 3rd exit onto the NS-101 E ramp
- 600 m

**Follow NS-101 E, NS-102 and Trans-Canada Hwy/NS-104 W to Glooscap Trail/NS-2 N in Cumberland County. Take exit 4 from Trans-Canada Hwy/NS-104 W**

- 3 hr 44 min (392 km)
- ↗ 5. Merge onto NS-101 E
- 209 km
- ↑ 6. Continue onto Nova Scotia Trunk 1 E
- 550 m
- ↷ 7. Take exit 1H for NS-102 N toward Airport/Truro
- 300 m
- ↗ 8. Merge onto NS-102
- 83.1 km
- ↶ 9. Use the left lane to take exit 15W for Trans-Canada Highway/NS-104 W toward Amherst/New Brunswick
- 1.7 km
- ↗ 10. Merge onto Trans-Canada Hwy/NS-104 W
-  Toll road
- 96.5 km
- ↷ 11. Take exit 4 for NS Trunk 2 N toward Amherst
- 350 m

**Follow Glooscap Trail to Havelock St**

6 min (3.2 km)

- 12. Merge onto Glooscap Trail/NS-2 N
  - Continue to follow Glooscap Trail 3.1 km
- 13. Turn right onto Glooscap Trail/Victoria St E/Nova Scotia Trunk 6 E/NS-2 N/NS-6 E (signs for Sunrise Trail) 130 m
- 14. Turn right onto Havelock St 4 m

**Amherst**



# Digby Pines Golf Resort and Spa

INVOICE

103 Shore Road  
Digby, NS B0V 1A0

25762

Tel. 1-800-667-4637, Fax. 1-902-245-6133

Friday, May 05, 2023

**Macdonald, Jason**

Arrival Date **May 03, 2023**

Room No. **C03**

Departure Date **May 05, 2023**

Adults **3**

# of Nights **2**

Sub Folio **A**

Group: NS Federation Of Municipalities

Folio Items	Item Description	Price	Qty	Discount	Ext. Price
<b>Wednesday, May 03, 2023</b>					
	Room Charge				400.00
<b>Thursday, May 04, 2023</b>					
	Room Charge				400.00
<b>Subtotal</b>					<b>800.00</b>
Digby Marketing & Promotions Levy					4.00
HST					120.60

### Payment Details

Payment	Notes	Date	Amount
VISA 1121		05-May-2023	924.60

<b>Total</b>	<b>\$ 924.60</b>
<b>Payments</b>	<b>\$ 924.60</b>
<b>Balance</b>	<b>\$ 0.00</b>

Thank you for choosing Digby Pines Golf Resort and Spa: Nova Scotia's Iconic Resort.

At Digby Pines Golf Resort and Spa, whispers of yesterday mingle with the promise of a today just waiting to be discovered.

Looking for a new investment opportunity? Head over to <https://villageatthepines.ca/> to learn more about Digby Pines Vacation Homes and Condos.

5924.08  
 -3 (Kegan, Macdonald, Emery)  


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 \$308.20



**Nova Scotia Federation of Municipalities**  
 Suite 1304, 1809 Barrington St  
 Halifax, Nova Scotia B3J 3K8

**INVOICE**

Invoice No.: 7206  
 Date: 05/16/2023  
 Ship Date:  
 Page: 1  
 Re- Order No.

**Sold to:**

Town of Amherst  
 P.O. Box 516  
 Amherst, Nova Scotia B4H 4A1

**Ship to:**

Town of Amherst  
 P.O. Box 516  
 Amherst, Nova Scotia B4H 4A1

Business No.: 108150616

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
			NSFM Spring Conference 2023			
		3	Early bird fee delegate: MacDonald Emery Kogon	H	450.00	1,350.00
		3	Carbon offset fee	E	5.00	15.00
			E - HST exempt			
			H - HST 15%			
			HST			202.50
Nova Scotia Federation of Municipalities HST: #108150616						
Shipped By:                      Tracking Number:					<b>Total Amount</b>	1,567.50
<b>Comment:</b>					<b>Amount Paid</b>	0.00
Sold By:					<b>Amount Owing</b>	1,567.50