

<b>JASON MACDONALD, CAO – TRAVEL CLAIM SUMMARY</b>	
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Non-profit Affordable Housing Meeting – Truro, NS – January 27, 2023	
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Travel Claim	\$109.42
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Accommodations	
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Registration	
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**TOWN OF AMHERST  
TRAVEL EXPENSE CLAIM**



\*\* Fill in Shaded Areas Only

Type of Claim, please circle:  Travel Expense or  Travel Advance

CLAIMANT: Jason MacDonald  
 DEPARTMENT: Executive Office  
 DATES: January 27, 2023  
 PURPOSE OF EXPENSE: Non-profit Affordable Housing Meeting

**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates					Total
		Jan 27/23	Jan 27/23				
<b>Transportation</b>							
Destination		Truro	Amherst				
Mileage (Kms)		107	107				Mileage /Km \$0.5113
Total Mileage		\$ 54.71	\$ 54.71	\$ -	\$ -	\$ -	\$ 109.42
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No		\$ -	\$ -	\$ -	\$ -	\$ -
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>							
Breakfast	No	\$ 12.00			\$ -	\$ -	
Lunch	No	\$ 17.00	\$ -		\$ -	\$ -	
Dinner	No	\$ 26.00			\$ -	\$ -	
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Description						
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>							\$ 109.42
Less Travel Advance							\$ -
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>							\$ 109.42 (a)

SAP CODING:  
 G/L 6030  
 Cost Center EXEC  
 Work Order 1000002944  
 Vendor Number 101161

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ - (b)

**TOTAL COST OF EVENT:** \$ 109.42 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):  Yes or  No

Conforms to Expense Reimbursement Policy # 3000-07:

Approved By:

Date: JAN 30 / 23



Amherst, Nova Scotia to 627 Prince St, Truro, NS  
B2N 1G2

Drive 107 km, 1 hr 8 min

Amherst  
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from Nova Scotia Trunk 2 S


- 7 min (3.9 km)
1. Head west on Havelock St toward Victoria St E/NS-6 E
  2. Turn left onto Glooscap Trail/Victoria St E/Nova Scotia Trunk 2 S/NS-6 W
  3. Turn left onto Nova Scotia Trunk 2 S
  4. Turn right onto Glooscap Trail/Nova Scotia Trunk 2 S
  5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax

Follow Trans-Canada Hwy/NS-104 E to Nova Scotia Trunk 2 S in Lower Truro. Take exit 14 from NS-102 S


- 57 min (100 km)
6. Merge onto Trans-Canada Hwy/NS-104 E  
 Toll road
  7. Take exit 15 for NS-102 toward Halifax/Truro
  8. Continue onto NS-102 S
  9. Take exit 14 to merge onto Nova Scotia Trunk 2 S toward Truro/Bible Hill

Continue on Nova Scotia Trunk 2 S. Drive to Prince St in Truro


- 6 min (3.3 km)
10. Merge onto Nova Scotia Trunk 2 S

-  11. At the roundabout, take the 1st exit and stay on Nova Scotia Trunk 2 S  



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 1.5 km
-  12. Turn right onto Juniper St/Nova Scotia Trunk 2 S (signs for Nova Scotia 2 Trunk S/Juniper Street)  

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 350 m
-  13. Turn left onto Prince St/Nova Scotia Trunk 2 S  

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 900 m
-  14. Continue straight onto Prince St  
 Destination will be on the left  

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 350 m

627 Prince St