

<b>JASON MACDONALD, CAO – TRAVEL CLAIM SUMMARY</b>	
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Meet with Developer – Dartmouth, NS – January 4, 2023	
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Travel Claim	\$225.41
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Accommodations	
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Registration	
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**TOWN OF AMHERST  
TRAVEL EXPENSE CLAIM**



\*\* Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Jason MacDonald  
 DEPARTMENT: Executive Office  
 DATES: 04-Jan-23  
 PURPOSE OF EXPENSE: Meet with Developer

**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates					Mileage /Km \$0.5113	Total
		Jan 14/23	Jan 14/23					
<b>Transportation</b>								
Destination		Dartmouth	Amherst					
Mileage (Kms)		195	195					
<b>Total Mileage</b>		\$ 99.70	\$ 99.70	\$ -	\$ -	\$ -	\$ 199.41	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Meals - Cost incl. Taxes &amp; Gratuity</b>								
Breakfast	No	\$ 12.00		\$ -	\$ -	\$ -		
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -		
Dinner	No	\$ 26.00	\$ 26.00	\$ -	\$ -	\$ -		
<b>Total Meals</b>		\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ 26.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Description								
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>							\$ 225.41	
Less Travel Advance							\$ -	
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>							\$ 225.41 (a)	

SAP CODING:  
 G/L 6030  
 Cost Center EXEC  
 Work Order 1000002944  
 Vendor Number 101161

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl MST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ - (b)

**TOTAL COST OF EVENT:** \$ 225.41 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes  No

Conforms to Expense Reimbursement Policy # 3000-07:

Approved By:

Date: JAN 30/23



Amherst, Nova Scotia to 620 Portland St, Dartmouth, NS B2W 6C4

Drive 195 km, 1 hr 55 min

Amherst  
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from Nova Scotia Trunk 2 S

- 7 min (3.9 km)
- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
- 4 m
- ↶ 2. Turn left onto Glooscap Trail/Victoria St E/Nova Scotia Trunk 2 S/NS-6 W
- 130 m
- ↶ 3. Turn left onto Nova Scotia Trunk 2 S
- 350 m
- ↷ 4. Turn right onto Glooscap Trail/Nova Scotia Trunk 2 S
- 3.0 km
- ⤴ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax
- 300 m

Continue on Trans-Canada Hwy/NS-104 E. Take NS-102 S to Portland St/NS-207 E in Dartmouth. Take exit 7E from NS-111 S

- 1 hr 48 min (190 km)
- ⤴ 6. Merge onto Trans-Canada Hwy/NS-104 E
- Toll road
- 96.8 km
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro
- 850 m
- ↗ 8. Continue onto NS-102 S
- 74.1 km
- ↶ 9. Keep left at the fork to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax
- 14.6 km
- ↷ 10. Take exit 11 to merge onto NS-111 S toward Nova Scotia Trunk 7/NS-322/Eastern Shore/Eastern Passage
- 1.9 km
- ↶ 11. Keep left to stay on NS-111 S
- 1.8 km

- 12. Take exit 7E to merge onto Portland St/NS-207 E toward Woodlawn Road/Cole Harbour

400 m

**Continue on Portland St/NS-207 E to your destination in Woodlawn**

2 min (700 m)

- 13. Merge onto Portland St/NS-207 E

550 m

- 14. Turn right

81 m

- 15. Turn left

17 m

- 16. Turn left

**i** Destination will be on the right

85 m

620 Portland St  
Dartmouth, NS B2W 6C4