

GREG HERRETT, CAO – TRAVEL CLAIM SUMMARY	
NSFM / NSTIR Joint Roads – October 1, 2020 - Bedford	
Travel Claim	\$156.81
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Greg Herrett, CAO
 DEPARTMENT: Executive Office
 DATES: 01-Oct-20
 PURPOSE OF EXPENSE: NSFM / NSTIR Joint Roads Committee

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0.4585	Total
		Oct 1/20	Oct 1/20					
Transportation								
Destination		Bedford	Springhill					
Mileage (Kms)		171	171					
Total Mileage		\$ 78.40	\$ 78.40	\$ -	\$ -	\$ -	\$ 156.81	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No			\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	Description							
TOTAL EXPENSES PAID BY CLAIMANT							\$ 156.81	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 156.81 (a)	

SAP CODING:
 G/L 6030
 Cost Center EXEC
 Work Order 1-034
 Vendor Number 101056

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
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Accommodations
 Event Registration Fee
 Airfare
 Other _____

TOTAL EXPENSES PAID BY TOWN \$ - (b)

TOTAL COST OF EVENT: \$ 156.81 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for
 Current Fiscal Year (circle one):

Yes or No

Confirms to Expense
 Reimbursement Policy
 # 3000-07:

Approved By:

Date: Oct 26/20



93 Herrett Rd, Springhill, NS B0M 1X0 to 107 Oakmount Dr, Bedford, NS B4A 4E7

Drive 171 km, 1 hr 40 min


93 Herrett Rd

Get on Trans-Canada Hwy/NS-104 E in Cumberland, Subd. C from Nova Scotia Trunk 2 N and NS-142 N

- ↑ 1. Head north on Herrett Rd toward Starr St
- ↘ 2. Turn right onto McGee Street Extension
- ↘ 3. Turn right onto Nova Scotia Trunk 2 N
- ↙ 4. Turn left to stay on Nova Scotia Trunk 2 N
- ↙ 5. Turn left to stay on Nova Scotia Trunk 2 N (signs for NS-2 W/NS-321/NS-142/Springhill Junction/Amherst)
- ↘ 6. Turn right onto NS-142 N (signs for NS-104/Trans Canada Highway/Amherst/Truro)
- ↘ 7. Turn right onto the Trans Canada Hwy/Nova Scotia 104 E ramp to Truro/Halifax



Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Nova Scotia Trunk 1 E/NS-1 E in Lower Sackville. Take exit 4A from NS-102 S

- ↘ 8. Merge onto Trans-Canada Hwy/NS-104 E
toll road
- ↘ 9. Take exit 15 for NS-102 toward Halifax/Truro
- ↑ 10. Continue onto NS-102 S
- ↘ 11. Keep right at the fork to stay on NS-102 S, follow signs for NS-101/NS-103/Halifax/Bedford/Sackville

-  12. Take exit 4A to merge onto Nova Scotia Trunk 1 E/NS-1 E toward NS-2/NS-7/Bedford/Dartmouth
300 m

Drive to Oakmount Dr in Bedford

2 min (1.5 km)

-  13. Merge onto Nova Scotia Trunk 1 E/NS-1 E
750 m
-  14. Turn left onto Oakmount Dr
200 m

107 Oakmount Dr

Bedford, NS B4A 4E7

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.