

<b>GREG HERRETT, CAO – TRAVEL CLAIM SUMMARY</b>	
NSFM / NSTIR Joint Roads Committee – October 3, 2019 – Bedford	
Travel Claim	160.81
Airfare	
Accommodations	
Registration	

**TOWN OF AMHERST  
TRAVEL EXPENSE CLAIM**

\*\* Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Greg Herrett, CAO  
 DEPARTMENT: Executive Office  
 DATES: 03-Oct-19  
 PURPOSE OF EXPENSE: NSFM / NSTIR Joint Roads Committee

**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates					Mileage /Km \$0.4585	Total
		Oct 3/19	Oct 3/19					
<b>Transportation</b>								
Destination		Bedford	Springhill					
Mileage (Kms)		171	171					
Total Mileage		\$ 78.40	\$ 78.40	\$ -	\$ -	\$ -	\$ 156.81	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ -	\$ 4.00	
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>								
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>							\$ 160.81	
Less Travel Advance							\$ -	
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>							\$ 160.81 (a)	

SAP CODING:  
 G/L: 6030  
 Cost Center: EXEC  
 Work Order: 1-034  
 Vendor Number: 101056

*19-16573*

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ - (b)

**TOTAL COST OF EVENT:** \$ 160.81 (a + b)

Signature of Claimant: *Greg Herrett*

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No

Conforms to Expense Reimbursement Policy # 3000-07: \_\_\_\_\_

Approved By: *Greg Herrett*

Date: \_\_\_\_\_



93 Herrett Rd, Springhill, NS B0M 1X0 to 107 Oakmount Dr, Bedford, NS B4A 2W2 Drive 171 km, 1 h 39 min


## 93 Herrett Rd

Springhill, NS B0M 1X0

Get on Trans-Canada Hwy/NS-104 E in Cumberland, Subd. C from Nova Scotia Trunk 2 N and NS-142 N

- 9 min (9.2 km)
1. Head north on Herrett Rd toward Starr St 400 m
  2. Turn right onto McGee Street Extension 130 m
  3. Turn right onto Nova Scotia Trunk 2 N 350 m
  4. Turn left to stay on Nova Scotia Trunk 2 N 1.0 km
  5. Turn left to stay on Nova Scotia Trunk 2 N (signs for NS-2 W/NS-321/NS-142/Springhill Junction/Amherst) 950 m
  6. Turn right onto NS-142 N (signs for NS-104/Trans Canada Highway/Amherst/Truro) 6.0 km
  7. Turn right onto the Nova Scotia 104 E ramp to Halifax/Truro 350 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Nova Scotia Trunk 1 E in Bedford

- 1 h 29 min (160 km)
8. Merge onto Trans-Canada Hwy/NS-104 E  Toll road 76.0 km
  9. Take exit 15 for NS-102 toward Halifax/Truro 850 m
  10. Continue onto NS-102 S 74.1 km
  11. Keep right at the fork to stay on NS-102 S 9.0 km

- 12. Take exit 4A for Nova Scotia 1 Trunk toward Nova Scotia 2 Trunk/Nova Scotia 7 Trunk/Bedford/Dartmouth

300 m

- 13. Merge onto Nova Scotia Trunk 1 E

130 m

Continue on Nova Scotia Trunk 1 E. Drive to Oakmount Dr

2 min (1.1 km)

- 14. Keep left to stay on Nova Scotia Trunk 1 E

650 m

- 15. Turn left onto Oakmount Dr
  - i Destination will be on the right

450 m

### 107 Oakmount Dr

Bedford, NS B4A 2W2

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.