

GREG HERRETT, CAO – TRAVEL CLAIM SUMMARY	
AMANS Board Meeting – February 28, 2020 - Halifax	
Travel Claim	\$184.89
Accommodations	
Registration	

TOWN OF AMHERST TRAVEL EXPENSE CLAIM



** Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Greg Herratt, CAO

DEPARTMENT: Executive Office

DATES: 28-Feb-20

PURPOSE OF EXPENSE: AMANS Board Meeting

EXPENSES PAID BY CLAIMANT:

		Dates					Total
		Feb 28/20	Feb 28/20				
Transportation							
Destination		Halifax	Springhill				Mileage /Km
Mileage (Kms)		182	182				\$0.4585
Total Mileage		\$ 83.45	\$ 83.45	\$ -	\$ -	\$ -	\$ 166.89
Parking	Yes	\$ 14.00	\$ -	\$ -	\$ -	\$ -	\$ 14.00
Tolls	No	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ -	\$ 4.00
Meals - Cost Incl Taxes & Gratuity							
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -	
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description							
TOTAL EXPENSES PAID BY CLAIMANT							\$ 184.89
Less Travel Advance							\$ -
TOTAL EXPENSES DUE TO CLAIMANT							\$ 184.89 (a)

SAP CODING:

G/L 6030
Cost Center EXEC
Work Order 1-034
Vendor Number 101056

19-16770

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (Incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT:

\$ 184.89 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for
Current Fiscal Year (circle one):

☒ Yes or ☐ No

Conforms to Expense
Reimbursement Policy
3000-07:

Approved By:

Date:



93 Herrett Rd, Springhill, NS B0M 1X0 to Duke Tower

Drive 182 km, 1 h 55 min

93 Herrett Rd

Springhill, NS B0M 1X0

Get on Trans-Canada Hwy/NS-104 E in Cumberland, Subd. C from Nova Scotia Trunk 2 N and NS-142 N

9 min (9.2 km)

1. Head north on Herrett Rd toward Starr St
400 m
2. Turn right onto McGee Street Extension
130 m
3. Turn right onto Nova Scotia Trunk 2 N
350 m
4. Turn left to stay on Nova Scotia Trunk 2 N
1.0 km
5. Turn left to stay on Nova Scotia Trunk 2 N (signs for NS-2 W/NS-321/NS-142/Springhill Junction/Amherst)
950 m
6. Turn right onto NS-142 N (signs for NS-104/Trans Canada Highway/Amherst/Truro)
6.0 km
7. Turn right onto the Nova Scotia 104 E ramp to Halifax/Truro
350 m















Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Woodland Ave/NS-118 in Dartmouth

1 h 33 min (166 km)

8. Merge onto Trans-Canada Hwy/NS-104 E
 toll road
76.0 km
9. Take exit 15 for NS-102 toward Halifax/Truro
850 m
10. Continue onto NS-102 S
74.1 km
11. Keep left at the fork to continue on NS-118, follow signs for Nova Scotia 107/Nova Scotia 111/Dartmouth/Halifax via Bridges/Nova Scotia 118
14.6 km

Continue on Woodland Ave/NS-118. Take Angus L. Macdonald Bridge and Barrington St to Duke St in Halifax

12 min (6.8 km)

-  12. Keep left to continue on Woodland Ave/NS-118
2.1 km
-  13. Turn left onto Victoria Rd/NS-322 S
280 m
-  14. Turn right onto Boland Rd
500 m
-  15. Turn left onto Wyse Rd
350 m
-  16. Use the right 2 lanes to turn right onto Angus L. Macdonald Bridge
 1.6 km
-  17. Turn right onto the Barrington Street ramp
 21 m
-  18. Sharp right onto North St
110 m
-  19. Slight left to stay on North St
45 m
-  20. Turn right onto Barrington St
1.5 km
-  21. Continue onto Hollis St
80 m
-  22. Turn right onto Duke St
 Destination will be on the right
180 m

Duke Tower

5251 Duke St, Halifax, NS B3J 3S1

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

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PLEASE KEEP THIS TICKET
WITH YOU

Entered/Arrivee:
2020/02/28 09:31

Ticket/Billets:**** *****1229
Dur/Duree:3:34:28
Paid On/Paye Le:
2020/02/28 13:06

Paid/Paye:\$ 14.00
Original Fee:\$ 14.00
HST Included :\$ 1.03
Change:\$ 0.00
VISA
SO:\$ 0.00

HST # 80761 2072 R1 0001

*****1229 S
VISA
Seq 392001051027 CI SCOTCS
Purchase 20/02/28 13:06:08
Auth 002511
APPROVED 001/00

