

| GREG HERRETT, CAO – TRAVEL CLAIM SUMMARY | |
|---|--------|
| NSFM/NSTIR Joint Roads Committee – July 4, 2019 – Bedford, NS | |
| Travel Claim | 161.54 |
| Airfare | |
| Accommodations | |
| Registration | |

TOWN OF AMHERST TRAVEL EXPENSE CLAIM

** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Greg Herratt, CAO

DEPARTMENT: Executive Office

DATES: 04-Jul-19

PURPOSE OF EXPENSE: NSFM / NSTIR Joint Roads Committee

EXPENSES PAID BY CLAIMANT:

| | | Receipt Required: | | Dates | | | | | Mileage /Km \$0.4585 | Total |
|--|-----|-------------------|------------|-------|------|------|------|------|-------------------------|---------------|
| | | July 4/19 | July 4/19 | | | | | | | |
| Transportation | | | | | | | | | | |
| Destination | | Bedford | Springhill | | | | | | | |
| Mileage (Kms) | | 171.8 | 171.8 | | | | | | | |
| Total Mileage | | \$ 78.77 | \$ 78.77 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 157.54 |
| Parking | Yes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Tolls | No | \$ 2.00 | \$ 2.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4.00 |
| Meals - Cost Incl. Taxes & Gratuity | | | | | | | | | | |
| Breakfast | No | \$ 12.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Lunch | No | \$ 17.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Dinner | No | \$ 26.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Meals | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Accommodations | Yes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Other | Yes | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | Description | | | | | | | | |
| TOTAL EXPENSES PAID BY CLAIMANT | | | | | | | | | | \$ 161.54 |
| Less Travel Advance | | | | | | | | | | \$ - |
| TOTAL EXPENSES DUE TO CLAIMANT | | | | | | | | | | \$ 161.54 (a) |

SAP CODING:

G/L 6030
Cost Center EXEC
Work Order 1-034
Vendor Number 101056

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

| Description of Event Expenses | Payment Method (Town Credit Card, Town Cheque) | Reference # (Purchase Order #, EE Named on Town Credit Card) | Total Cost (Incl HST) |
|------------------------------------|--|--|--------------------------|
| Accommodations | | | |
| Event Registration Fee | | | |
| Airfare | | | |
| Other | | | |
| TOTAL EXPENSES PAID BY TOWN | | | \$ - (b) |

TOTAL COST OF EVENT:

\$ 161.54 (a + b)

Signature of Claimant:

[Signature]

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

☒ Yes or ☐ No

Conforms to Expense Reimbursement Policy # 3000-07:

Meghan Legere
Date: Aug 13/2019

Approved By:

[Signature]

19-16449



Springhill, Nova Scotia to Bedford, Nova Scotia

Drive 172 km, 1 h 38 min


Springhill

Nova Scotia

Get on Trans-Canada Hwy/NS-104 E in Cumberland, Subd. C from NS-142 N

- 6 min (7.7 km)
1. Head northeast on Nova Scotia Trunk 2 N toward Elgin St
350 m
 2. Turn left to stay on Nova Scotia Trunk 2 N (signs for NS-2 W/NS-321/NS-142/Springhill Junction/Amherst)
950 m
 3. Turn right onto NS-142 N (signs for NS-104/Trans Canada Highway/Amherst/Truro)
6.0 km
 4. Turn right onto the Nova Scotia 104 E ramp to Halifax/Truro
350 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Hammonds Plains Rd/NS-213 W in Bedford. Exit from NS-102 S

- 1 h 32 min (164 km)
5. Merge onto Trans-Canada Hwy/NS-104 E
 Partial toll road
76.0 km
 6. Take exit 15 for NS-102 toward Halifax/Truro
850 m
 7. Continue onto NS-102 S
74.1 km
 8. Keep right at the fork to stay on NS-102 S
12.8 km
 9. Take the exit toward Hammonds Plains Rd/NS-213 W
350 m

10. Keep left at the fork, follow signs for Atlantic Acres/Business Park/Hammonds Plains Road/Nova Scotia 103/Nova Scotia 213

65 m

11. Turn left onto Hammonds Plains Rd/NS-213 W

8 s (36 m)

Bedford

Nova Scotia

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.