

GREG HERRETT, CAO – TRAVEL CLAIM SUMMARY	
NSFM / Joint Roads Committee – March 7, 2019 – Bedford, NS	
Travel Claim	154.99
Airfare	
Accommodations	
Registration	

TOWN OF AMHERST TRAVEL EXPENSE CLAIM



** Fill in Shaded Areas Only

Type of Claim, please select:

Travel Expense or Travel Advance

CLAIMANT:

Greg Herrett, CAO

DEPARTMENT:

Executive Office

DATES:

07-Mar-19

PURPOSE OF EXPENSE:

NSFM *Town Board Committee*

Receipt Required:	Date:	Mar 7/19	Mar 7/19					Mileage /Km	Totals
Destination		Bedford	Springhill						
Mileage (Kms)		171	171					\$0.4415	\$ 150.99
Total Mileage		\$ 75.50	\$ 75.50	\$ -	\$ -	\$ -	\$ -		\$ 150.99
Meals - Cost Incl. Taxes & Gratuity									
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Other	No	Tolls	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ 4.00	
	No	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description of Miscellaneous Items:							

Note: Total not to exceed \$30 per trip. \$ 4.00

G/L
Cost Center
Work Order
Vendor Number

*6038
EXE
F-0034
101056*

TOTAL EXPENSES

\$ 154.99

Less Travel Advance

\$ -

TOTAL EXPENSES DUE TO CLAIMANT

\$ 154.99

Signature of Claimant:

[Signature]

Employee Acknowledge Document on File for
Current Fiscal Year (circle one):

☒ Yes

or

☐ No

Conforms to Expense
Reimbursement Policy
3000-07:

[Signature]

Approved By:

[Signature]

Date: *MARCH 20/19*

Springhill

Nova Scotia

Get on Trans-Canada Hwy/NS-104 E in Cumberland, Subd. C from NS-142 N

6 min (7.7 km)

- ↑ 1. Head northeast on Nova Scotia Trunk 2 N toward Elgin St
350 m
- ↩ 2. Turn left to stay on Nova Scotia Trunk 2 N (signs for NS-2 W/NS-321/NS-142/Springhill Junction/Amherst)
950 m
- ↘ 3. Turn right onto NS-142 N (signs for NS-104/Trans Canada Highway/Amherst/Truro)
6.0 km
- ↗ 4. Turn right onto the Nova Scotia 104 E ramp to Halifax/Truro
350 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Nova Scotia Trunk 1 E in Bedford. Take exit 4A from NS-102 S

1 h 31 min (160 km)

- ↗ 5. Merge onto Trans-Canada Hwy/NS-104 E
Partial toll road
76.0 km
- ↘ 6. Take exit 15 for NS-102 toward Halifax/Truro
850 m
- ↑ 7. Continue onto NS-102 S
74.1 km
- ↘ 8. Keep right at the fork to stay on NS-102 S
9.0 km
- ↘ 9. Take exit 4A for Nova Scotia 1 Trunk toward Nova Scotia 2 Trunk/Nova Scotia 7 Trunk/Bedford /Dartmouth
300 m

Drive to Oakmount Dr

2 min (1.5 km)

10. Merge onto Nova Scotia Trunk 1 E

750 m

11. Turn left onto Oakmount Dr

800 m

107 Oakmount Dr

Bedford, NS B4A 4E7

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.