

DEPARTMENT: ALL DEPARTMENTS

TITLE: **SUGGESTION AWARDS POLICY**

Minutes reference date: June 21, 1993 Page 138-139

POLICY STATEMENT

The Town of Amherst recognizes that benefits in the form of improved work methods, increased productivity, savings in operating and capital costs can be derived from suggestions and ideas of employees.

Council will offer appropriate recognition to employees whose suggestions result in such benefits.

Employees are encouraged to offer suggestions that are beyond the normal scope of their duties.

PURPOSE

The purpose of this policy is to provide employees with the mechanism which will assist management in becoming aware of employees' ideas for improvement.