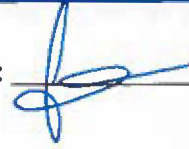


TITLE: DEBT MANAGEMENT POLICY
SECTION: FINANCIAL MANAGEMENT
POLICY NO: 03450-03

APPROVAL DATE: November 24, 2025

CAO Signature: _____



PURPOSE

The purpose of the Debt Management Policy is to outline the management methods for long-term borrowings and debt repayment.

POLICY STATEMENT

The Town will confine long-term borrowings to capital investments or projects that cannot be financed from current revenues. The Town will not use long-term debt to finance current operating expenditures. Considerations will be made before borrowing funds as to the level of existing debt and the impact on current and future operating budgets.

When the Town finances capital projects through the issuance of debentures, it will pay back the debentures within a period not to exceed the expected useful life of the project. Total annual payments of principal and interest for long-term borrowings will not exceed 15% percent of the Town's total annual own source generated operating revenue. Where possible, the Town may use special assessment or revenues instead of long-term borrowings.

The Town will maintain a debt repayment schedule outlining debt principal and interest outstanding for each year.

Title/Role	Responsibilities
Director of Finance	Ensure Debt Management Policy is followed and that debt does not exceed 15%.

For Administrative Use Only:

VERSION LOG

Amendment Description	Policy Owner	Approved By	Approval Date
Policy review – no changes	Director of Finance	Council	November 24, 2025

Minutes reference date: November 24, 2025

January 22, 2007