
DEPARTMENT: ALL TOWN DEPARTMENTS

TITLE: **USE OF FACILITIES – Dominion Public Building**

Minutes reference date: August 18, 1986 May 4, 1996 February 23, 2015

PURPOSE:

To set out the policy of the Town of Amherst in regard to the use of the facilities of the Dominion Public Building located on Victoria Street by the various governments, their agencies and community organizations.

POLICY STATEMENT:

Council Chamber

1. The Council Chamber is to be retained for meetings of the Amherst Town Council. Town Committees and Commissions may use the Chamber from time to time when required.
2. The Federal Government and its agencies, upon written application, may use the Council Chamber to conduct courts, hearings and/or inquiries, providing it is not required for a Town purpose.
3. The Provincial Government and its agencies, upon written application, may use the Council Chamber to conduct courts, hearings and/or inquiries, providing it is not required for a Town Purpose.

Board Room

4. The first call for use of this room shall be for the Town Council, Council Committees, and Boards and Commissions.
5. The second priority for the use of the Board Room shall be given to Town community organizations requiring the use of the room for special meetings. It is not meant to be used as a regular meeting place.