
DEPARTMENT: OPERATIONAL SERVICES

TITLE: SALE OF NON USABLE TOWN OWNED LANDS

Minutes reference date: January 20, 1997, p. 8

1st Revision date: December 13, 1999

2nd Revision date: October 24, 2005

PURPOSE:

To establish a policy on the sale of surplus non-usable Town owned land.

DEFINITION:

“Non usable” Town-owned land that does not meet the requirements of the Subdivision By-Law, Municipal Planning Strategy or Land Use By-Law, and is not required for Town use.

POLICY STATEMENT:

Council will decide to sell surplus non usable town owned property by either:

1. Negotiations with adjacent landowners
2. Public Tender
3. Public Auction

If Council decides a negotiated sale to be the best approach then all owners of property immediately abutting the non-usable property shall be offered, in writing, an approximately equal portion of the parcel at the assessed value.

Where only one abutting property owner thereafter expresses in writing continued interest in a portion of the parcel, this owner shall be offered the entire parcel at the predetermined price.

Where the sale of the parcel can not be done through negotiation with adjacent land owners then the sale shall be done by either public tender or public auction.

For sale by public auction, Council will set a minimum price.

Consolidation with a neighbouring lot is a condition of sale.

Any sale must receive Council approval.