
TITLE: SEWER CONNECTION POLICY
SECTION: ENGINEERING & PUBLIC WORKS
POLICY NO: 31600-27

APPROVAL DATE: June 23, 2025

CAO Signature: 

POLICY STATEMENT

The following shall be the policy of Council for all service connections to the Town's sanitary sewer and storm sewer system;

- a) When a sewer service connection is requested, a cost estimate will be prepared by the Town Engineer and forwarded to the client.
- b) When the client places the order for the service, they must complete a service connection request form and make payment to the Town in the amount of the estimated cost of the work.
- c) Should the actual cost of the work exceed the estimated cost, the client must pay the Town the additional monies. If the actual cost is less than the amount of the deposit, the Town will refund the amount owing to the client.

This policy applies to;

- a) All sanitary and storm sewer connections for residential, commercial, institutional, and industrial sites, and;
- b) Any sanitary sewer service connections provided to properties within the Municipality of the County of Cumberland (MCC) subject to the Intermunicipal Services Agreement between the Town of Amherst and MCC dated October 4, 2024.

TITLE: SEWER CONNECTION POLICY
SECTION: ENGINEERING & PUBLIC WORKS
POLICY NO: 31600-27

ROLES AND RESPONSIBILITIES

Title/Role	Responsibilities
Director of Operations	Responsible for ensuring that the policy is reviewed regularly for relevancy.

For Administrative Use Only:

VERSION LOG

Amendment Description	Policy Owner	Approved By	Approval Date
New Policy	Director of Operations, Bourgeois	Council	June 23, 2025

Minutes Reference Date: June 23, 2025