

TITLE: STREET BREAKING POLICY
SECTION: ENGINEERING & PUBLIC WORKS
POLICY NO: 31600-08

APPROVAL DATE: June 26, 2023

CAO Signature: 

POLICY STATEMENT

Any person or contractor who wishes to break the surface of any Town street must first obtain from the Town Engineer a street breaking permit as per attached "Schedule A" and pay a \$500 fee for each street cut required

PURPOSE

Issuance of permits will regulate those who wish to work on Town streets while revenue from street breaking permits will help the Town maintain the cut in the street, sidewalk or boulevard.

DEFINITION

Street - means the public right of way including a public street, road, sidewalk or boulevard, curbs, gutters or retaining walls.

ROLES AND RESPONSIBILITIES

Title/Role	Responsibilities
Director of Operations	Ensure the policy is reviewed on a regular basis and updated as required.

For Administrative Use Only:

VERSION LOG

Amendment Description	Policy Owner	Approved By	Approval Date
Amendments to Schedule A of the Policy to add a space to include an email address for the applicant and revisions to the formatting to make the form more user friendly.	Director of Operations, Bourgeois	Council	June 26, 2023

MINUTES REFERENCE DATE

January 31, 2007

Schedule "A"



Street Breaking Permit Application

Permission is hereby requested to install (Check all that apply):

- | | | | |
|----------------|--------------------------|----------------------------|--------------------------|
| Sanitary Sewer | <input type="checkbox"/> | Electrical / Communication | <input type="checkbox"/> |
| Storm Sewer | <input type="checkbox"/> | Natural Gas | <input type="checkbox"/> |
| Water Service | <input type="checkbox"/> | Other | <input type="checkbox"/> |

Provide a brief description of the proposed work:

Location (Street and Civic Address):

If approved the permit holder shall:

1. Save and hold harmless the Town against any and all claims for personal injury and/or property damage of any nature, both during and after the execution of the work covered by this Permit, where, in the opinion of the Town Engineer, any such claim arises from the execution of the work.
2. The applicant agrees to bear ALL damage costs during the laying of the pipe or cable or structure to the road shoulders, ditches, culverts, pavements, sidewalks and other installations and all subsequent damage costs to the street that are, in the opinion of the

Town Engineer, attributable to the laying of the pipe or cable and bear ALL damage costs to private property that, in the opinion of the Town Engineer, are attributable to the work described above.

3. Bear ALL costs of relocation of the pipe, cable, or damage to other Town structures, whenever required by the Town.
4. Bear ALL costs during the work described above in connection with:
 - a. all claims for damages due to accidents
 - b. traffic control
 - c. all barricades and lights for protection of traffic according to the Temporary Workplace Traffic Control Manual
 - d. maintaining road surface and ditches adjacent to project
 - e. inspection charges
5. All work is to be completed by an authorized contractor and all work shall be done according to the Nova Scotia Standard Specifications for Municipal Services, most recent edition.
6. Carry out the work without interruption of street traffic. If Street Traffic must be interrupted the applicant must provide traffic control according to the Nova Scotia Department of Transportation, Temporary Workplace Traffic Control Manual, most recent edition.
7. Carry out the work in every respect satisfactory to the Operational Services Department and the Town Engineer.
8. Repave immediately or when applicable, maintain the backfilled excavation to the satisfaction of the Town Engineer until such time as the excavated trench is repaved.
9. The Applicant will recognize the Town of Amherst's Commitment to Safety by ensuring that his/her contractor submit a letter of good standing indicating active participation towards achieving, or having achieved a certificate of recognition issued jointly by the N.S. Construction Safety Association and the N.S. Dept of Labour or other equivalent Certification,
10. The Applicant will notify the Town Engineer when work is to commence and when work is completed.
11. This permit may be canceled at any time.

The applicant is required to include a \$500.00 fee for each street cut requested.

Applicant:

Owner (if different from applicant)

Name:

Name:

Address:

Address:

Phone:

Phone:

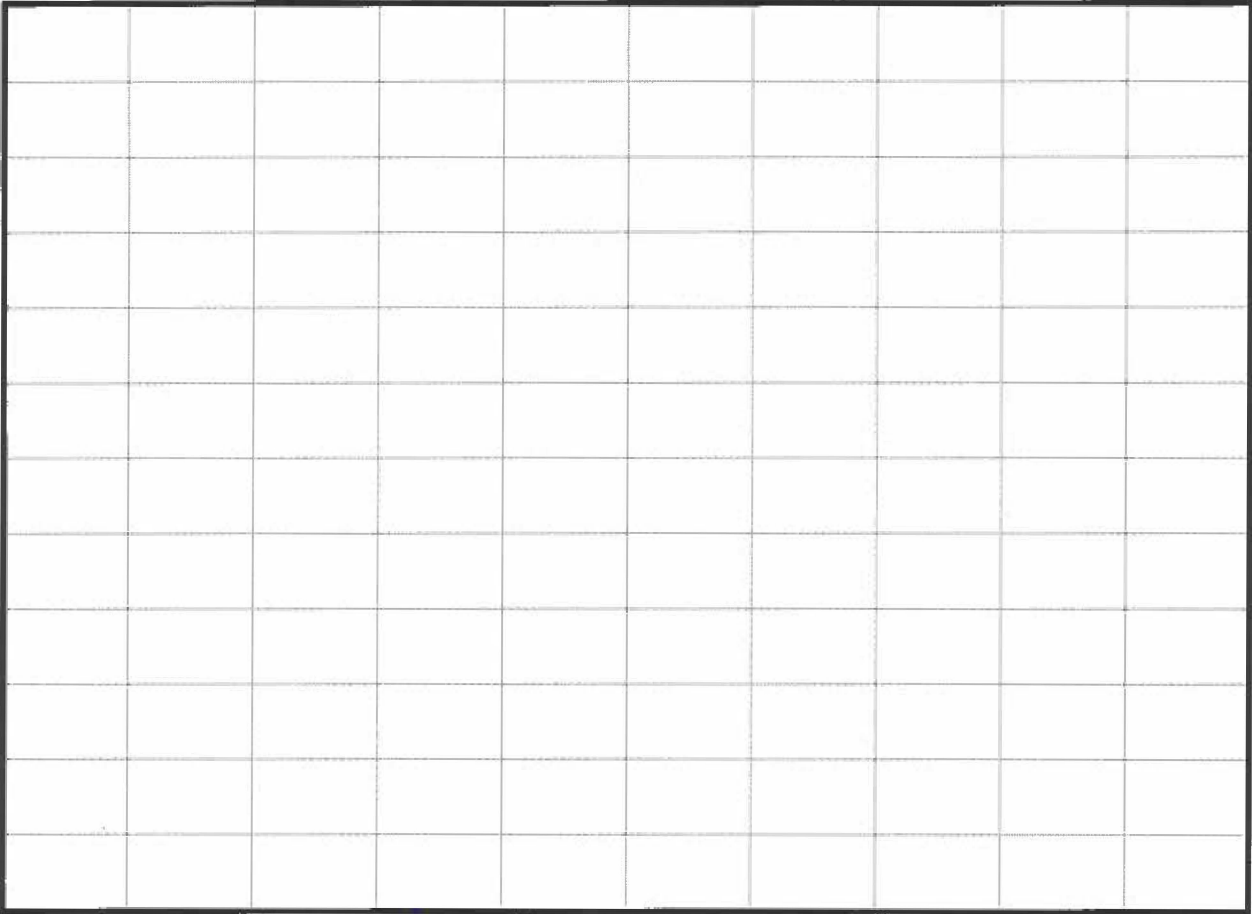
Email:

Email:

Signature:

Date:

Sketch:



Town Approval

Conditionals of approval

.....
.....
.....
.....
.....
.....
.....
.....
.....

Approval by Town Engineer:

Date:

Permit No.: