

| <b>MAYOR DAVID KOGON, MD - Travel Claim</b>                          |          |
|----------------------------------------------------------------------|----------|
| <b>Atlantic Mayors Congress – Summerside, PEI – June 20-22, 2024</b> |          |
| Travel Claim                                                         | \$164.32 |
| Accommodations                                                       | \$587.64 |
| Registration                                                         |          |

## TOWN OF AMHERST TRAVEL EXPENSE CLAIM

\*\* Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance



CLAIMANT: Mayor David Kogon  
 DEPARTMENT: Executive Office  
 DATES: June 20-22, 2024  
 PURPOSE OF EXPENSE: Atlantic Mayor's Congress

**EXPENSES PAID BY CLAIMANT:**

|                                                | Receipt Required: | Dates      |            |            |      |      | Mileage /Km   | Total |
|------------------------------------------------|-------------------|------------|------------|------------|------|------|---------------|-------|
|                                                |                   | June 20/24 | June 21/24 | June 22/24 |      |      |               |       |
| <b>Transportation</b>                          |                   |            |            |            |      |      |               |       |
| Destination                                    |                   | Summerside |            | Amherst    |      |      |               |       |
| Mileage (Kms)                                  |                   | 97.7       |            | 97.7       |      |      | \$0.5838      |       |
| Total Mileage                                  |                   | \$ 57.04   | \$ -       | \$ 57.04   | \$ - | \$ - | \$ 114.07     |       |
| Parking                                        | Yes               | \$ -       | \$ -       | \$ -       | \$ - | \$ - | \$ -          |       |
| Tolls                                          | No                | \$ -       | \$ -       | \$ -       | \$ - | \$ - | \$ -          |       |
| <b>Meals - Cost Incl. Taxes &amp; Gratuity</b> |                   |            |            |            |      |      |               |       |
| Breakfast                                      | No                | \$ 15.00   | \$ -       | \$ -       | \$ - | \$ - |               |       |
| Lunch                                          | No                | \$ 20.00   | \$ -       | \$ -       | \$ - | \$ - |               |       |
| Dinner                                         | No                | \$ 30.00   | \$ -       | \$ -       | \$ - | \$ - |               |       |
| Total Meals                                    |                   | \$ -       | \$ -       | \$ -       | \$ - | \$ - | \$ -          |       |
| Accommodations                                 | Yes               | \$ -       | \$ -       | \$ -       | \$ - | \$ - | \$ -          |       |
| Other                                          | Yes               | \$ -       | \$ -       | \$ 50.25   | \$ - | \$ - | \$ 50.25      |       |
|                                                | Description       | Bridge     |            |            |      |      |               |       |
| <b>TOTAL EXPENSES PAID BY CLAIMANT</b>         |                   |            |            |            |      |      | \$ 164.32     |       |
| Less Travel Advance                            |                   |            |            |            |      |      | \$ -          |       |
| <b>TOTAL EXPENSES DUE TO CLAIMANT</b>          |                   |            |            |            |      |      | \$ 164.32 (a) |       |

SAP CODING:  
 G/L: 6030  
 Cost Center: LEGMAY  
 Work Order: 1-3087  
 Vendor Number: 104515

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

| Description of Event Expenses      | Payment Method (Town Credit Card, Town Cheque) | Reference # (Purchase Order #, EE Named on Town Credit Card) | Total Cost (incl HST) |
|------------------------------------|------------------------------------------------|--------------------------------------------------------------|-----------------------|
| Accommodations                     | Town Credit Card                               | Jason MacDonald                                              | \$ 587.64             |
| Event Registration Fee             |                                                |                                                              |                       |
| Airfare                            |                                                |                                                              |                       |
| Other                              |                                                |                                                              |                       |
| <b>TOTAL EXPENSES PAID BY TOWN</b> |                                                |                                                              | \$ 587.64 (b)         |

**TOTAL COST OF EVENT:** \$ 751.96 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No Conforms to Expense Reimbursement Policy # 3000-07:

Approved By Signing Authority:   
 (per Expense Reimbursement Policy)

Date: June 24, 2024



Amherst, Nova Scotia to Summerside, Prince Edward Island

Drive 97.7 km, 1 hr 16 min

Amherst  
Nova Scotia

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E

1 sec (4 m)

Take Trans-Canada Hwy to Dickie Rd/Shore Rd in Borden-Carleton

48 min (73.1 km)

- ↑ 2. Continue onto Glooscap Trl/Laplanche St/NS-2 N

**i** Continue to follow Glooscap Trl/NS-2 N

1.9 km

- ↗ 3. Take the Trans Canada Highway/NS-104 W ramp

800 m

- ↗ 4. Merge onto Trans-Canada Hwy/NS-104 W

2.2 km

- ↑ 5. Continue onto Trans-Canada Hwy/NB-2 W

**i** Entering New Brunswick

1.9 km

- ↘ 6. Take exit 513B to merge onto Trans-Canada Hwy/NB-16 E toward Port Elgin/P.E.I / I-P-E

25.8 km

- ⦿ 7. At the roundabout, take the 2nd exit and stay on Trans-Canada Hwy/NB-16 E heading to Prince Edward Island

**i** Continue to follow Trans-Canada Hwy

**i** Entering Prince Edward Island

40.5 km

Take PE-10 N and PE-1A N to Church St in Summerside

23 min (24.5 km)

- ↶ 8. Turn left onto Dickie Rd/Shore Rd

**i** Continue to follow Dickie Rd

1.7 km

- ↶ 9. Turn left onto PE-10 N

9.7 km

- ↶ 10. Turn left onto PE-1A N

9.0 km

- ↶ 11. Turn left onto Water St/PE-11 N (signs for Prince Edward Island 11/Summerside)

3.8 km

Confederation Bridge  
Pont de la Confederation  
104 Abegweit Blvd./Boul  
P.O. Box / Boite 70  
Borden-Carleton. PEI / IPE  
COB 1X0

0393953 LC6 TP1032

1 2 Axles/Essieux [2 Axles/Essieux]  
1 @ 50.25 = \$ 50.25

----- TRANSACTION RECORD -----

Purchase

Jun 22, 2024 12:19:23  
VISA \*\*\*\*\*4963  
TID: P1305706 Entry: Tap EMV (H)  
Sequence: 204 Batch: 623  
Auth#: 077114 Response: 01-027  
UID: OSFHMKB6F7QHWS

Amount \$50.25  
Total \$50.25

A0000000031010

VISA CREDIT

Approved - Thank You  
Signature Not Required

Important: Retain this copy for your record  
CARDHOLDER COPY

-----  
VISA PURCHASE/ACHAT: \$ 50.25  
TENDERED/RECU: \$ 50.25  
CHANGE/RENDU: \$ 0.00

2024/06/22 12:19:31

TOLL/PEAGE GST/TPS EXEMPT



Microtel Inn and Suites by Wyndham Summerside  
 515 Notre Dame St  
 Summerside PE C1N 1T2  
 Tel: 902-888-1500

David Kogon  
 Po Box 516  
 Amherst , NS B4H 4A1  
 CA

Room No. : 212  
 Arrival : 06/20/24  
 Departure : 06/22/24  
 Page No. : 1 of 1

**INFORMATION INVOICE**

Membership No :  
 Group Code : 061824ATL  
 Company Name :

Cashier No. : 283  
 Folio No. : 3420  
 Conf. No. : 254770260  
 TA Record :  
 Locator:

Thank You For Staying With Us

| Date                   | Text                        | Charges<br>CAD | Credits<br>CAD       |
|------------------------|-----------------------------|----------------|----------------------|
| 06/20/24               | Room Charge                 | 249.00         |                      |
| 06/20/24               | TOURISM ACCOMADATION TAX 3% | 7.47           |                      |
| 06/20/24               | HST 15%                     | 37.35          |                      |
| 06/21/24               | Room Charge                 | 249.00         |                      |
| 06/21/24               | TOURISM ACCOMADATION TAX 3% | 7.47           |                      |
| 06/21/24               | HST 15%                     | 37.35          |                      |
| 06/22/24               | Visa                        |                | 587.64               |
| <b>Total / Balance</b> |                             | <b>587.64</b>  | <b>587.64 / 0.00</b> |

**Merchant ID**  
**Transaction ID** 16637970  
**Approval Code** 035092  
**Approval Amount** 587.64

**Credit Card #** XXXXXXXXXXXXXXX1121  
**Credit Card Expiry** XX/XX  
**Capture Method** Manual  
**Transaction Amount** 587.64

Please contact the Hotel Manager about any issues with your stay. Wyndham Hotels and Resorts or affiliates may contact you about goods and services unless you call 888-946-4283 or write Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wyndham Hotels and Resorts website about our policy.