

Mayor David Kogon - Travel Claim	
Communities Culture & Heritage Conference on Physician Recruitment – May 31, 2019 - Lunenburg	
Travel Claim	\$256.18
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Mayor Kogon
 DEPARTMENT: Executive Office
 DATES: 31-May-19
 PURPOSE OF EXPENSE: Communities, Culture & Heritage Conference on Physician Recruitment

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0.4585	Total	
		31-May-19	31-May-19						
Transportation									
Destination		Lunenburg	Amherst						
Mileage (Kms)		275	275						
Total Mileage		\$ 126.09	\$ 126.09	\$ -	\$ -	\$ -		\$ 252.18	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Tolls	No	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ -		\$ 4.00	
Meals - Cost Incl. Taxes & Gratuity									
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -		\$ -	
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -		\$ -	
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -		\$ -	
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
		Description							
TOTAL EXPENSES PAID BY CLAIMANT								\$ 256.18	
Less Travel Advance								\$ -	
TOTAL EXPENSES DUE TO CLAIMANT								\$ 256.18 (a)	

SAP CODING:

G/L 6030
 Cost Center **LEG MAY**
 Work Order **1-3087**
 Vendor Number 104515

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			

TOTAL EXPENSES PAID BY TOWN \$ - (b)

TOTAL COST OF EVENT: \$ 256.18 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes or No

Conforms to Expense Reimbursement Policy # 3000-07:

Approved By: _____

Date: _____

Amherst

Nova Scotia

Get on Trans-Canada Hwy/NS-104 E in Nappan from Industrial Park Dr and Nova Scotia Trunk 2 S

4 min (2.7 km)

- ↑ 1. Head south on Anson Ave toward Chandler Rd
600 m
- ↑ 2. Continue onto Industrial Park Dr
950 m
- ➔ 3. Turn right onto Nova Scotia Trunk 2 S
850 m
- ⤴ 4. Turn left to merge onto Trans-Canada Hwy/NS-104 E
300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Hammonds Plains Rd/NS-213 W in Bedford. Exit from NS-102 S

1 h 45 min (185 km)

- ⤴ 5. Merge onto Trans-Canada Hwy/NS-104 E
⚠ Partial toll road
96.8 km
- ➔ 6. Take exit 15 for NS-102 toward Halifax/Truro
850 m
- ↑ 7. Continue onto NS-102 S
74.1 km
- ➔ 8. Keep right at the fork to stay on NS-102 S
12.8 km
- ➔ 9. Take the exit toward Hammonds Plains Rd/NS-213 W
350 m
- ⤴ 10. Keep left at the fork, follow signs for Atlantic Acres/Business Park/Hammonds Plains Road/Nova Scotia 103/Nova Scotia 213
65 m

Get on NS-103 W in Upper Tantallon

15 min (15.5 km)

- ⤴ 11. Turn left onto Hammonds Plains Rd/NS-213 W
15.1 km

- 12. Slight right onto the Nova Scotia Highway 103 W ramp to Hubbards/Yarmouth
400 m

Follow NS-103 W to Cornwall Rd/NS-324 S in Lunenburg.
Take exit 11 from NS-103 W

36 min (60.0 km)

- 13. Merge onto NS-103 W
59.5 km
- 14. Take exit 11 for NS-324 toward NS-325/Lunenburg/Mahone Bay/Blockhouse
450 m

Continue on NS-324 S. Drive to Falkland St in Lunenburg

12 min (11.9 km)

- 15. Turn left onto Cornwall Rd/NS-324 S
Continue to follow NS-324 S
10.3 km
- 16. Slight right onto Green St
1.3 km
- 17. Slight left onto Victoria Road
210 m
- 18. Turn left onto Falkland St
28 m

Lunenburg

Nova Scotia

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.