

<b>Mayor David Kogon - Travel Claim</b>	
Atlantic Mayors Congress – September 2-4, 2020 – Summerside	
Travel Claim	\$118.56
Accommodations	
Airfare	

## TOWN OF AMHERST TRAVEL EXPENSE CLAIM



\*\* Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance

CLAIMANT: Mayor Kogon

DEPARTMENT: Executive Office

DATES: September 2-4, 2020

PURPOSE OF EXPENSE: Atlantic Mayors Congress

**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates				Mileage /Km \$0.4585	Total
		Sept 4/20	Sept 5/20	Sept 6/20			
<b>Transportation</b>							
Destination		Summerside		Tidnish			
Mileage (Kms)		76.4		76.4			
Total Mileage		\$ 35.03	\$ -	\$ 35.03	\$ -	\$ -	\$ 70.06
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No			\$ -	\$ -	\$ -	\$ -
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>							
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -	
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ 48.50	\$ -	\$ -	\$ 48.50
		Description		Bridge			
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>							\$ 70.06
Less Travel Advance							\$ -
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>							\$ 70.06 (a)

**SAP CODING:**

G/L: 6030  
 Cost Center: LEGMAY  
 Work Order: 1-3086  
 Vendor Number: 104515

19-16982

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ - (b)

\$118.56

**TOTAL COST OF EVENT:**

\$ 70.06 (a + b)

Signature of Claimant: \_\_\_\_\_

*[Handwritten Signature]*

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes    or     No

Conforms to Expense Reimbursement Policy # 3000-07: \_\_\_\_\_

Approved By: \_\_\_\_\_

*[Handwritten Signature]*

Date: SEP 17/20



Tidnish, Nova Scotia B4H 3X9 to Quality Inn & Suites Drive 76.4 km, 1 h 5 min  
Garden Of The Gulf

## Tidnish

Nova Scotia B4H 3X9

### Take NB-970 N to Trans-Canada Hwy/NB-16 E in New Brunswick

16 min (14.6 km)

1. Head south on Jackson's Point Rd/Spruce Dr toward Tidnish Head Rd  
68 m
2. Turn right onto Tidnish Head Rd  
2.1 km
3. Turn right onto Sunrise Trail/Tyndal Rd/NS-366 W  
350 m
4. Turn right onto Baie Verte Rd (signs for New Brunswick/Port Elgin/Prince Edward Island)  
**i** Entering New Brunswick  
72 m
5. Continue onto NB-970 N  
6.4 km
6. Turn right to stay on NB-970 N  
4.4 km
7. Continue onto E Main St  
1.2 km

### Follow Trans-Canada Hwy to Dickie Rd/Shore Rd in Borden-Carleton

28 min (39.3 km)

8. Turn right onto Trans-Canada Hwy/NB-16 E  
**i** Continue to follow Trans-Canada Hwy  
**i** Entering Prince Edward Island  
38.7 km
9. Slight left at 8892  
400 m
10. Turn left onto Trans-Canada Hwy/PE-1 E  
200 m

### Take PE-10 N and PE-1A N to Water St/PE-11 N in Summerside

19 min (22.5 km)

11. Turn left onto Dickie Rd/Shore Rd  
**i** Continue to follow Dickie Rd  
1.7 km

- ↩ 12. Turn left onto PE-10 N 9.7 km
- ↩ 13. Turn left onto PE-1A N 9.0 km
- ↩ 14. Turn left onto Water St/PE-11 N (signs for Prince Edward Island 11/Summerside)  
📍 Destination will be on the left 2.2 km

## Quality Inn & Suites Garden Of The Gulf

618 Water St E, Summerside, PE C1N 2V5

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Confederation Bridge  
Fond du Lac Confederation  
304 Abeyon St Blvd East  
P O Box 5000 2002  
Bundren Cambium, P I T H  
CMB TXG

000/055104 01151101

1/2 Aches (status) / Aches (status)  
1 of 4850 \$ 4850

Type Partial use  
Account Visa  
Card No 40000000000000000000  
Order Id 1142001424  
Date 2020 09 04 14 40 00  
Ref Num 00000000000000000000  
Auth Code 000110

Amount \$4850

App Preferred VISA 01101  
EMV Auth AUTH0000000000

01 Approval Thank You 027

No Signature Required

INFOCARD return this copy  
for your records

Cardholder Copy

VISA PURCHASE AUTH \$ 4850  
REFERENCE NO \$ 4850  
CHARGE REF \$ 000

2020 09 04 14 39 51

1011 PEAGE GST PPS EXEMPT