

Mayor David Kogon - Travel Claim	
Nova Scotia Health Authority – October 11, 2021 – Springhill	
Travel Claim	\$23.35
Accommodations	
Airfare	

TOWN OF AMHERST TRAVEL EXPENSE CLAIM



** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance

CLAIMANT: Mayor David Kogon

DEPARTMENT: Executive Office

DATES: 11-Oct-21

PURPOSE OF EXPENSE: Nova Scotia Health Authority Meeting - Springhill, NS

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0.4670	Total
		11-Oct-21	11-Oct-21					
Transportation								
Destination		Springhill	Amherst					
Mileage (Kms)		25	25					
Total Mileage		\$ 11.68	\$ 11.68	\$ -	\$ -	\$ -	\$ 23.35	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No		\$ -			\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 12.00			\$ -	\$ -		
Lunch	No	\$ 17.00	\$ -			\$ -		
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -		
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -		\$ -	\$ -	\$ -	
Description								
TOTAL EXPENSES PAID BY CLAIMANT							\$ 23.35	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 23.35 (a)	

SAP CODING:

G/L 6030
 Cost Center LEGMAY
 Work Order 1-3087
 Vendor Number 104515

19-17353

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT:

\$ 23.35 (a + b)

Signature of Claimant: _____

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes

or

No

Conforms to Expense Reimbursement Policy # 3000-07: _____

Approved By: _____

Date: Nov 26/21



Amherst, Nova Scotia to Springhill, Nova Scotia B0M 1X0

Drive 25.0 km, 21 min

Amherst

Nova Scotia

- ↑ 1. Head south on Anson Ave toward Chandler Rd 600 m
- ↑ 2. Continue onto Industrial Park Dr 950 m
- ↪ 3. Turn right onto Nova Scotia Trunk 2 S 23.5 km

Springhill

Nova Scotia B0M 1X0

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.