

Mayor David Kogon – Travel Claim	
Housing Consortium Meeting – Springhill – October 17, 2022	
Travel Claim	\$26.69
Accommodations	
Airfare	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Mayor David Kogon, MD
 DEPARTMENT: Executive Office
 DATES: 17-Oct-22
 PURPOSE OF EXPENSE: Housing Consortium Meeting

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates						Mileage /Km \$0.5113	Total
		Oct 17/22	Oct 17/22						
Transportation									
Destination		Springhill	Amherst						
Mileage (Kms)		26.1	26.1						
Total Mileage		\$ 13.34	\$ 13.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26.69
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Meals - Cost Incl. Taxes & Gratuity									
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Description							
TOTAL EXPENSES PAID BY CLAIMANT									\$ 26.69
Less Travel Advance									\$ -
TOTAL EXPENSES DUE TO CLAIMANT									\$ 26.69 (a)

SAP CODING:

G/L 6030
 Cost Center LEGMAY
 Work Order 1000003087
 Vendor Number 104515

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
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Accommodations
 Event Registration Fee
 Airfare
 Other

TOTAL EXPENSES PAID BY TOWN \$ - (b)

TOTAL COST OF EVENT: \$ 26.69 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for
 Current Fiscal Year (circle one):

Yes or No

Conforms to Expense
 Reimbursement Policy # 3000-07:

Approved By:

Date: Oct 18/22



Amherst, Nova Scotia to Springhill, Nova Scotia B0M 1X0

Drive 26.1 km, 25 min

Amherst
Nova Scotia

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
4 m
- ↶ 2. Turn left onto Glooscap Trail/Victoria St E/Nova Scotia Trunk 2 S/NS-6 W
130 m
- ↶ 3. Turn left onto Nova Scotia Trunk 2 S
350 m
- ↷ 4. Turn right onto Glooscap Trail/Nova Scotia Trunk 2 S
25.6 km

Springhill
Nova Scotia B0M 1X0