

COUNCILLOR WAYNE MacKENZIE - Travel Claim	
FCM Conference – Quebec City – May 29 – June 3, 2019	
Travel Claim	\$319.29
Airfare	\$1039.88
Accommodations	\$1049.50
Registration	\$1004.88

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Councillor Wayne MacKenzie
 DEPARTMENT: Executive Office
 DATES: May 29 - June 3, 2019
 PURPOSE OF EXPENSE: FCM Conference

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates						Mileage /Km	Total
		May 29/19	May 30/19	May 31/19	June 1/19	June 2/19	June 3/19		
Transportation									
Destination		Moncton						Moncton	
Mileage (Kms)		58						58	\$0.4585
Total Mileage		\$ 26.59	\$ -	\$ -	\$ -	\$ -	\$ 26.59	\$ 53.19	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity									
Breakfast	No	\$ 12.00	\$ -	\$ 12.00	\$ 12.00	\$ -	\$ -	\$ 12.00	
Lunch	No	\$ 17.00	\$ 17.00	\$ 17.00	\$ -	\$ -	\$ -	\$ 17.00	
Dinner	No	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ -	\$ -	\$ -	
Total Meals		\$ 43.00	\$ 55.00	\$ 38.00	\$ 26.00	\$ -	\$ 29.00	\$ 191.00	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ 35.10	\$ -	\$ -	\$ -	\$ 40.00	\$ 75.10	
		Description			Taxi				

TOTAL EXPENSES PAID BY CLAIMANT \$ 244.19
 Less Travel Advance \$ -
TOTAL EXPENSES DUE TO CLAIMANT ~~\$ 244.19~~ (a)

SAP CODING: 6030 19-16285
 GL
 Cost Center LEGCON
 Work Order 1-3100
 Vendor Number 104514 319.29

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations	Town Credit Card	Kim Jones	\$ 1,049.50
Event Registration Fee	Town Credit Card	Greg Herrett	\$ 1,004.88
Airfare	Town Credit Card	Greg Herrett	\$ 1,039.88
Other			
TOTAL EXPENSES PAID BY TOWN			\$ 3,094.26 (b)

TOTAL COST OF EVENT: \$ 3,338.45 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No Confirms to Expense Reimbursement Policy # 3000-07:

Approved By: Date: _____



Amherst, Nova Scotia to Greater Moncton Roméo
LeBlanc International Airport

Drive 58.0 km, 37 min

Amherst

Nova Scotia

Get on Trans-Canada Hwy/NS-104 W in Nappan from James
St and NS-6 W

4 min (2.5 km)

- ↑ 1. Head north on Anson Ave toward Woodlawn Dr
400 m
- ↶ 2. Turn left onto Cornwall St
350 m
- ↷ 3. Turn right onto James St
550 m
- ↶ 4. Turn left onto NS-6 W
650 m
- ↗ 5. Turn right onto the Trans Canada Highway/Nova
Scotia 104 W ramp to New Brunswick
600 m

Follow Trans-Canada Hwy to NB-132 W in Moncton. Take
exit 474A from Trans-Canada Hwy/NB-2 W

26 min (46.3 km)

- ↗ 6. Merge onto Trans-Canada Hwy/NS-104 W
4.6 km
- ↑ 7. Continue onto Trans-Canada Hwy/NB-2 W
i Entering New Brunswick
41.2 km
- ↘ 8. Take exit 474A for NB-132 S toward Dieppe
500 m

Continue on NB-132 W to your destination in Dieppe

8 min (9.2 km)

- ↷ 9. Turn right onto NB-132 W
7.6 km
- ↷ 10. Turn right onto Aviation Ave
1.5 km
- ↷ 11. Turn right
54 m

Greater Moncton Roméo LeBlanc International Airport

777 Aviation Ave #12, Dieppe, NB E1A 7Z5

TAXI COOP
QUÉBEC

- Courrier / Livraison
- Gros et petits colis
- Commission
- Survolage / Déverrouillage



496, 2^e Avenue, Québec
taxiscoop-quebec.com



Date 3-6-19

Montant 70.00

Signature chauffeur

CHAUFFEUR No.

67

SERVICE 7 JOURS / 24 HEURES

TAXI HYPRA
219-571 BOUL LEBEAU
SAINT LAURENT, QC H4N1S2
514 312 3003 #QC-017

SALE

Batch #: 106 REF#: 00000013
05/30/19 SEQ: 106001001013
APPR CODE: 864406 09:35:23
AMERICAN EXPRESS
*****1001C **

AMOUNT \$35.10

00 - APPROVED - 000

AMERICAN EXPRESS
AID: A000000025010801
TVR: 00 00 00 80 00
TSE: FB 00

MERCI

CUSTOMER COPY



Chambre/Room : 633
 Folio # : 229939
 # de Invoice/Invoice # :
 Confirmation # : 338141
 Page # : 1 of 2

MacKenzie, Wayne
 Town of Amherst
 Town of Amherst
 98 victoria st east
 po box 516
 Amherst NS B4H 4A1

Arrivée/Arrival : 05-29-19
 Départ/Departure : 06-03-19

Date	Département/Description	Commentaire/Reference	Débit / Debit	Crédits /Credits
05-29-19	CHAMBRE 3.5% / ROOM 3.5%		197.99	
05-29-19	TAXE HEBERGEMENT 3.5% / LODGIN		6.93	
05-29-19	TPS CHAMBRE / ROOM GST		10.25	
05-29-19	TVQ CHAMBRE / PST ROOM		20.44	
05-30-19	CHAMBRE 3.5% / ROOM 3.5%		197.99	
05-30-19	TAXE HEBERGEMENT 3.5% / LODGIN		6.93	
05-30-19	TPS CHAMBRE / ROOM GST		10.25	
05-30-19	TVQ CHAMBRE / PST ROOM		20.44	
05-31-19	CHAMBRE 3.5% / ROOM 3.5%		161.99	
05-31-19	TAXE HEBERGEMENT 3.5% / LODGIN		5.67	
05-31-19	TPS CHAMBRE / ROOM GST		8.38	
05-31-19	TVQ CHAMBRE / PST ROOM		16.72	
06-01-19	CHAMBRE 3.5% / ROOM 3.5%		170.99	
06-01-19	TAXE HEBERGEMENT 3.5% / LODGIN		5.98	
06-01-19	TPS CHAMBRE / ROOM GST		8.85	
06-01-19	TVQ CHAMBRE / PST ROOM		17.65	
Total			1,049.50	1,049.50

Total 1,049.50 1,049.50

Balance 0.00

T.P.S./G.S.T. :	88003 9821
T.V.Q./P.S.T. :	1021904712
T.P.S./G.S.T.:	45.65
T.V.Q./P.S.T.:	91.04
HEBERGEMENT/LODGING	30.86
TOTAL:	167.55

Signature: _____

Centre-ville Québec
 330 rue de la Couronne
 Québec, QC G1K 6E6
 Téléphone: (418)649-1919 Fax: (418)529-4411

'Chaque hôtel portant la marque Best Western® est individuellement exploité par un propriétaire indépendant.'
 'Each Best Western® branded hotel is independently owned and operated.'



Chambre/Room : 633
Folio # : 229939
de Invoice/Invoice # :
Confirmation # : 338141
Page # : 2 of 2

MacKenzie, Wayne
Town of Amherst
Town of Amherst
98 victoria st east
po box 516
Amherst NS B4H 4A1

Arrivée/Arrival : 05-29-19
Départ/Departure : 06-03-19

Date	Département/Description	Commentaire/Reference	Débit / Debit	Crédits /Credits
06-02-19	CHAMBRE 3.5% / ROOM 3.5%		152.99	
06-02-19	TAXE HEBERGEMENT 3.5% / LODGIN		5.35	
06-02-19	TPS CHAMBRE / ROOM GST		7.92	
06-02-19	TVQ CHAMBRE / PST ROOM		15.79	
06-03-19	VISA	XXXXXXXXXXXX2877	XX/XX	1,049.50

Je m'engage personnellement à défrayer les frais encourus soit en partie ou en entier à défaut de paiement complet par la compagnie, l'association ou son représentant désigné et je serai responsable des pertes ou dommages occasionnés aux locaux ou à leur contenu.

I agree to pay for any balance left unpaid by the company, organization or person in charge and I am aware of my liability to cover for any damage cause to the property.

Votre opinion est importante pour nous: www.bwfeedback.com
Your opinion is important for us: www.bwfeedback.com

Signature: _____

Centre-ville Québec
330 rue de la Couronne
Québec, QC G1K 6E6
Téléphone: (418)649-1919 Fax: (418)529-4411

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FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

**FCM Annual Conference
2019
Congrès annuel de la FCM**

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

Town of Amherst
P.O. Box 516 5 Ratchford St.
Amherst, NS, B4H 4A1

INVOICE / FACTURE: INV-16411-R5T0X4
DATE: 01/24/2019
ACCOUNT / COMPTE: 258
DUE DATE / DATE LIMIT: 02/23/2019

<u>ITEM/DESCRIPTION</u>	<u>RATE/TAUX</u>	<u>SUB-TOTAL / SOUS-TOTAL</u>	<u>GST / TPS</u>	<u>QST / TVQ</u>	<u>TOTAL</u>
Wayne Mackenzie - 00011886					
Delegate/ Délégué	\$869.00	\$869.00	\$130.13	86.6800	\$999.13
Carbon Offset Fee (NS)/Frais Compensation Carbone (NS)	\$5.00	\$5.00	\$0.75	0.5000	\$5.75
	TOTAL	\$874.00	\$43.70	\$87.18	\$1,004.88

PAID AMOUNT / MONTANT PAYÉ: \$1,004.88
BALANCE DUE / MONTANT DÛ: \$0.00

Payment Type / Type de paiement: VISA
Card Number / No de carte: 4715***3552



AIR CANADA
YOUR BOOKING IS
CONFIRMED



Booking Reference : MALIIS

Travel booked/ticket issued on:09 April 2019

Passengers

Mr. Wayne
Mackenzie

Seats

Ticket Number

0142111128922

AC8903 19A

AC8712 17A

AC8707 12A

AC8908 18A

Mr. Terry Rhindress

Seats

Ticket Number

0142111128923

AC8903 19C

AC8712 17C

AC8707 12C

AC8908 18C

Mr. Vince Byrne

Seats

Ticket Number
0142111128924

AC8903	19D
AC8712	17D
AC8707	12D
AC8908	18D

 Depart

Economy - Flex

Wednesday
29 May, 2019

11:15
Moncton
Roméo LeBlanc Int. Airport
(YQM), Canada



12:00
Montréal
Montréal-Trudeau Int. (YUL),
Canada

 **1 hr 45**
AC8903 Economy (Q)
Operated by Air Canada Express - Jazz Q400

13:25
Montréal
Montréal-Trudeau Int.
(YUL), Canada



14:15
Quebec City
Jean Lesage Int. (YQB), Canada

 **0 hr 50**
AC8712 Economy (Q)
Operated by Air Canada Express - Jazz Q400

 Return

Economy - Flex

Monday
03 Jun, 2019

10:10
Quebec City
Jean Lesage Int. (YQB),
Canada



11:00
Montréal
Montréal-Trudeau Int. (YUL),
Canada



0 hr 50
AC8707 Economy (M)
Operated by Air Canada Express - Jazz CRJ100

13:30
Montréal
Montréal-Trudeau Int.
(YUL), Canada



16:01
Moncton
Roméo LeBlanc Int. Airport
(YQM), Canada



1 hr 31
AC8908 Economy (M)
Operated by Air Canada Express - Jazz Q400

Purchase summary

3 Adults



Air Transportation Charges

Base Fare - Departing Flight - Economy - Flex	335.00
Base Fare - Return Flight - Economy - Flex	471.00
Surcharges	24.00



Taxes, fees and charges

Quebec Sales Tax - Canada <u>no.</u> 1000043172 TQ1991	3.49
Goods and Services Tax - Canada <u>no.</u> 100092287 RT0001	1.75
Harmonized Sales Tax - Canada (<u>GST/HST</u> #10009-2287 RT0001)	130.39
Air Travellers Security Charge - Canada	14.25

Airport Improvement Fee - Canada	60.00
Total before options (per passenger)	1039.88
Number of passengers	x3
GRAND TOTAL - Canadian dollars	\$3,119⁶⁴

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. [See our complete carry-on baggage policy.](#)

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Moncton(YQM) > Quebec City(YQB)



1st bag

Complimentary



2nd bag

\$ 57.50 CAD
Including taxes

Max. weight per bag:
23 kg (50 lb)

Max. Dimensions per bag:
158 cm (62 in)

Quebec City(YQB) > Moncton(YQM)



1st bag

Complimentary



2nd bag

\$ 57.50 CAD
Including taxes

Max. weight per bag:
23 kg (50 lb)

Max. Dimensions per bag:
158 cm (62 in)