

COUNCILLOR WAYNE MacKENZIE - Travel Claim	
UNSM Conference, Halifax , November 29 – December 2, 2016	
Travel Claim	332.09
Accommodations (paid to Westin Nova Scotian)	562.71
Registration (paid to UNSM)	522.50

TOWN OF AMHERST TRAVEL EXPENSE CLAIM



**** Fill in Shaded Areas Only**

Type of Claim, please select:	<u>Travel Expense or Travel Advance</u>
CLAIMANT:	<u>WAYNE MACKENZIE</u>
DEPARTMENT:	<u>COUNCIL</u>
DATES:	<u>Nov 29 - Dec 2, 2016</u>
PURPOSE OF EXPENSE:	<u>UNSM Fall Conference, Westin Nova Scotian</u>

Date:	29-Nov-16	30-Nov-16	01-Dec-16	02-Dec-16		Mileage	Totals
Destination	Halifax			Amherst			
Mileage (Kms)	201	0	0	201		/Km \$0.4231	\$ 170.09
Total Mileage	\$ 85.04	\$ -	\$ -	\$ 85.04	\$ -		\$ 170.09
Meals - Cost Incl. Taxes & Gratuity							
Breakfast	\$ 12.00	\$ -	\$ 12.00	\$ 12.00	\$ 12.00	\$ -	\$ 36.00
Guest Name							
Lunch	\$ 17.00	\$ -	\$ 17.00	\$ -	\$ 17.00	\$ -	\$ 34.00
Guest Name							
Dinner	\$ 26.00	\$ 26.00	\$ 26.00	\$ -	\$ -	\$ -	\$ 52.00
Guest Name							
Total Meals	\$ 26.00	\$ 55.00	\$ 12.00	\$ 29.00	\$ -		\$ 122.00
Parking	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Accommodations	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Amount Description							
Other							
Tolls	\$ 5.00	\$ -	\$ -	\$ 5.00	\$ -		\$ 10.00
Incidentals	\$ 10.00	\$ 10.00	\$ 10.00	\$ -	\$ -		\$ 30.00
							\$ 40.00

G/L	6030
Cost Center	LEGCON
Work Order	1-3101
Vendor Number	104514 A-14563

TOTAL EXPENSES	\$ 332.09
Less Travel Advance	\$ -
TOTAL EXPENSES DUE TO CLAIMANT	\$ 332.09

Signature of Claimant:

Approved By:

Conforms to Travel Policy # 3000-01:

Date: 12-Dec-16

Note for Travel Claim re: Lunch on November 30, 2016

Council & CAO met off-site with the Minister of Health until 12:30 PM. Although lunch was provided at the Westin, we could not access it.



Map data ©2016 Google 20 km

via Trans-Canada Hwy/NS-104 E and NS-102 S

2 h 4 min

Fastest route, the usual traffic

201 km

⚠ This route has tolls.

Legion 6030
10000 3101

Westin Nova Scotian
1181 Hollis Street
Halifax, NS B3H 2P6
Canada
Tel: 902 421-1000 Fax: 902 422-9465

WESTIN

HOTELS & RESORTS

Wayne Mackenzie
18 Edgewood Ave
Amherst, NS, B4h 1K7
Canada

Page Number : 1 Invoice Nbr : 371519
 Guest Number : 908578
 Folio ID : A
 Arrive Date : 29-NOV-16 15:45
 Depart Date : 02-DEC-16 11:27
 No. Of Guest : 2
 Room Number : 404
 Club Account : SPG - Axxxxxxx9585

Tax Invoice

Tax ID : #899994933RT0001
 Westin Nova Scotian DEC-02-2016 11:30 KISTSAMS

Date	Reference	Description	Charges (CAD)	Credits (CAD)
29-NOV-16	RT404	Room Charge	155.00	
29-NOV-16	RT404	HRM Levy 2.0%	3.10	
29-NOV-16	RT404	HST Tax - Room 15%	23.72	
29-NOV-16	RT404	Guest Self Parking	5.00	
29-NOV-16	RT404	HST Tax 15% Parking	0.75	
30-NOV-16	RT404	Room Charge	155.00	
30-NOV-16	RT404	HRM Levy 2.0%	3.10	
30-NOV-16	RT404	HST Tax - Room 15%	23.72	
30-NOV-16	RT404	Guest Self Parking	5.00	
30-NOV-16	RT404	HST Tax 15% Parking	0.75	
01-DEC-16	RT404	Room Charge	155.00	
01-DEC-16	RT404	HRM Levy 2.0%	3.10	
01-DEC-16	RT404	HST Tax - Room 15%	23.72	
01-DEC-16	RT404	Guest Self Parking	5.00	
01-DEC-16	RT404	HST Tax 15% Parking	0.75	
02-DEC-16	VI	Visa-1287		-562.71

For Authorization Purpose Only

xxxxx1287

Date	Code	Authorized
29-NOV-16	022457	50
29-NOV-16	082407	512.71

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