

<b>COUNCILLOR TERRY RHINDRESS - Travel Claim</b>	
Joint Council Meeting – May 14, 2019 - Oxford	
Travel Claim	\$32.46
Airfare	
Accommodations	
Registration	

**TOWN OF AMHERST  
TRAVEL EXPENSE CLAIM**



\*\* Fill in Shaded Areas Only  
Type of Claim, please circle:

Travel Expense or Travel Advance

CLAIMANT: Terry Rhindress  
 DEPARTMENT: Executive Office  
 DATES: 14-May-19  
 PURPOSE OF EXPENSE: Joint Councils Meeting - Oxford

**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates					Mileage /Km \$0.4585	Total
		May 14/19	May 14/19					
<b>Transportation</b>								
Destination		Oxford	Amherst					
Mileage (Kms)		35.4	35.4					
Total Mileage		\$ 16.23	\$ 16.23	\$ -	\$ -	\$ -	\$ -	\$ 32.46
Parking	Yes		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No			\$ -	\$ -	\$ -	\$ -	\$ -
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>								
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dinner	No	\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Description						
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>								\$ 32.46
Less Travel Advance								\$ -
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>								\$ 32.46 (a)

SAP CODING: 6030  
 G/L LEGCON  
 Cost Center 1-0018  
 Work Order 101253  
 Vendor Number

*19-16246*

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ - (b)

**TOTAL COST OF EVENT:** \$ 32.46 (a + b)

Signature of Claimant: *Terry Rhindress*

Employee Acknowledge Document on File for Current Fiscal Year (circle one):  Yes or  No

Conforms to Expense Reimbursement Policy # 3000-07: *[Signature]*

Approved By: *[Signature]* Date: 20190521

### Amherst

Nova Scotia

Get on Trans-Canada Hwy/NS-104 E in Nappan from  
Industrial Park Dr and Nova Scotia Trunk 2 S

4 min (2.7 km)

- ↑ 1. Head south on Anson Ave toward Chandler Rd  
600 m
- ↑ 2. Continue onto Industrial Park Dr  
950 m
- ↪ 3. Turn right onto Nova Scotia Trunk 2 S  
850 m
- ⤴ 4. Turn left to merge onto Trans-Canada Hwy/NS-104 E  
300 m

Follow Trans-Canada Hwy/NS-104 E to Main St/Hwy 321  
N/NS-321 N in Oxford. Take exit 6 from Trans-Canada  
Hwy/NS-104 E

17 min (30.7 km)

- ⤴ 5. Merge onto Trans-Canada Hwy/NS-104 E  
30.4 km
- ↪ 6. Take exit 6 for NS-321 N toward NS-204/Oxford  
/Pugwash  
350 m

Continue on Main St/Hwy 321 N/NS-321 N. Drive to Waverly  
St

3 min (2.1 km)

- ⤴ 7. Turn left onto Main St/Hwy 321 N/NS-321 N  
1.8 km
- ↪ 8. Turn right onto Ellis St  
190 m
- ⤴ 9. Turn left onto Waverly St  
**i** Destination will be on the left  
30 m

### Oxford Fire Station

Oxford, NS B0M 1P0

