

<b>COUNCILLOR JASON BLANCH - Travel Claim</b>	
New Council Orientation, Truro, November 9 and 10, 2016	
Travel Claim	211.16

## TOWN OF AMHERST TRAVEL EXPENSE CLAIM



**\*\* Fill in Shaded Areas Only**


<b>Type of Claim, please select:</b>	<u>Travel Expense or Travel Advance</u>
<b>CLAIMANT:</b>	<u>JASON BLANCH</u>
<b>DEPARTMENT:</b>	<u>COUNCIL</u>
<b>DATES:</b>	<u>November 9 and 10, 2011</u>
<b>PURPOSE OF EXPENSE:</b>	<u>New Council Orientation Sessions - Truro</u>


	Date:	09-Nov-16	10-Nov-16					Mileage	Totals
Destination		Truro/ret	Truro/ret					/Km	
Mileage (Kms)		220	220	0				\$0.4231	\$ 186.16
<b>Total Mileage</b>		<b>\$ 93.08</b>	<b>\$ 93.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ 186.16</b>
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>									
<b>Breakfast</b>	<b>\$ 12.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
Guest Name									
<b>Lunch</b>	<b>\$ 17.00</b>	<b>\$ -</b>	<b>\$ 17.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ 17.00</b>
Guest Name									
<b>Dinner</b>	<b>\$ 26.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
Guest Name									
<b>Total Meals</b>		<b>\$ -</b>	<b>\$ 17.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ 17.00</b>
<b>Parking</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
<b>Accommodations</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
<b>Miscellaneous</b>	<b>Amount</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
	<b>Description</b>								<b>\$ -</b>
<b>Other</b>									
<b>Tolls</b>	<b>\$ 4.00</b>	<b>\$ 4.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ 8.00</b>
<b>Incidentals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
									<b>\$ 8.00</b>


G/L	6030
Cost Center	LEGCON
Work Order	100003093
Vendor Number	104512

1974501

<b>TOTAL EXPENSES</b>	<b>\$ 211.16</b>
<b>Less Travel Advance</b>	<b>\$ -</b>
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>	<b>\$ 211.16</b>

**Signature of Claimant:** 

**Approved By:** 

**Conforms to Travel Policy # 3000-01:** 

**Date:** 15-Nov-16