

COUNCILLOR DARRELL JONES - Travel Claim	
NSFM Conference – Halifax – November 5-8, 2019	
Travel Claim	\$295.65
Registration	\$580.00
Accommodations	\$682.35

TOWN OF AMHERST TRAVEL EXPENSE CLAIM

** Fill in Shaded Areas Only

Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Councillor Darrell Jones

DEPARTMENT: Executive Office

DATES: November 5-8, 2019

PURPOSE OF EXPENSE: NSFM Fall Conference

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates				Mileage /Km \$0.4585	Total
		Nov 5/19	Nov 6/19	Nov 7/19	Nov 8/19		
Transportation							
Destination		Halifax 197		Amherst 197			
Mileage (Kms)		\$ 90.32	\$ -	\$ -	\$ 90.32	\$ -	\$ -
Total Mileage						\$ 180.65	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No	\$ 4.00	\$ -	\$ -	\$ 4.00	\$ -	\$ 8.00
Meals - Cost Incl. Taxes & Gratuity							
Breakfast	No	\$ 12.00	\$ -	\$ 12.00	\$ 12.00	\$ -	
Lunch	No	\$ 17.00			\$ 17.00	\$ -	
Dinner	No	\$ 26.00	\$ 26.00			\$ -	\$ -
Total Meals		\$ 26.00	\$ 38.00	\$ 12.00	\$ 29.00	\$ -	\$ 105.00
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ 1.00	\$ -	\$ -	\$ 1.00	\$ -	\$ 2.00
		Description	Bridge		Bridge		
TOTAL EXPENSES PAID BY CLAIMANT							\$ 293.65
Less Travel Advance							\$ -
TOTAL EXPENSES DUE TO CLAIMANT							\$ 293.65 (a)

SAP CODING:
 GL: 6030
 Cost Center: LEGCON
 Work Order: 1-3098
 Vendor Number: 103571

19-16636

293.65

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations	Town Cheque	4500066647	\$ 682.35
Event Registration Fee	Town Cheque	4500066673	\$ 580.00
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ 1,262.35 (b)

TOTAL COST OF EVENT: \$ 1,556.00 (a + b)

Signature of Claimant: *Darrell Jones*

Employee Acknowledge Document on File for Current Fiscal Year (circle one):

Yes or No

Conforms to Expense Reimbursement Policy # 3000-07: *Yes*

Approved By: *[Signature]*

Date: Nov 25/19



28 Poplar St, Amherst, NS B4H 1L7 to The Westin Nova Scotian

Drive 197 km, 2 h 2 min

28 Poplar St

Amherst, NS B4H 1L7

Get on Trans-Canada Hwy/NS-104 E in Nappan

5 min (2.6 km)

- ↑ 1. Head southwest on Poplar St toward Fillmore St
260 m
- ↶ 2. Turn left onto Glooscap Trail/Nova Scotia Trunk 2 S
2.0 km
- ⤴ 3. Turn left to merge onto Trans-Canada Hwy/NS-104 E
300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Woodland Ave/NS-118 in Dartmouth

1 h 43 min (186 km)

- ⤴ 4. Merge onto Trans-Canada Hwy/NS-104 E
⚠ Toll road
96.8 km
- ↘ 5. Take exit 15 for NS-102 toward Halifax/Truro
850 m
- ↑ 6. Continue onto NS-102 S
74.1 km
- ⤴ 7. Keep left at the fork to continue on NS-118, follow signs for Nova Scotia 107/Nova Scotia 111/Dartmouth/Halifax via Bridges/Nova Scotia 118
14.6 km

Continue on Woodland Ave/NS-118. Take Angus L. Macdonald Bridge and Barrington St to Hollis St in Halifax

15 min (7.7 km)

- ↶ 8. Keep left to continue on Woodland Ave/NS-118
2.1 km
- ↶ 9. Turn left onto Victoria Rd/NS-322 S
280 m
- ↘ 10. Turn right onto Boland Rd
500 m

11. Turn left onto Wyse Rd
350 m
12. Use the right 2 lanes to turn right onto Angus L. Macdonald Bridge
▲ Toll road
1.6 km
13. Turn right onto the Barrington Street ramp
▲ Toll road
21 m
14. Sharp right onto North St
110 m
15. Slight left to stay on North St
45 m
16. Turn right onto Barrington St
1.5 km
17. Continue onto Hollis St
● Destination will be on the left
1.2 km

The Westin Nova Scotian

1181 Hollis St, Halifax, NS B3H 2P6

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

WESTIN®

HOTELS & RESORTS

Westin Nova Scotian
 1181 Hollis Street
 Halifax, NS B3H 2P6
 Tel: 902 496-7425
 Fax: 902 496-7978

Town Of Amherst
 PO Box 516
 Amherst, NS B4H 4A1
 Canada

Page Number 2
 AR Account 8180
 Invoice Number 65910
 Invoice Date 11-08-2019

INVOICE

Tax ID - 899994933 RT0001

Date	Description	Charge	Credit	Balance
11/07/19	Room Chrg - Govt./Military	189.00		
11/07/19	HRM Mktg Levy	3.78		
11/07/19	HST Room Tax	28.92		
11/07/19	Guest Self Parking	5.00		
11/07/19	HST Tax 15% Parking	0.75		
		682.35		682.35
11/08/19	1102182/Folio ***Jones, Darrell 546			
11/05/19	Room Chrg - Standard Retail	189.00		
11/05/19	HRM Mktg Levy	3.78		
11/05/19	HST Room Tax	28.92		
11/05/19	Guest Self Parking	5.00		
11/05/19	HST Tax 15% Parking	0.75		
11/06/19	Room Chrg - Standard Retail	189.00		
11/06/19	HRM Mktg Levy	3.78		
11/06/19	HST Room Tax	28.92		
11/06/19	Guest Self Parking	5.00		
11/06/19	HST Tax 15% Parking	0.75		
11/07/19	Room Chrg - Standard Retail	189.00		
11/07/19	HRM Mktg Levy	3.78		
11/07/19	HST Room Tax	28.92		
11/07/19	Guest Self Parking	5.00		
11/07/19	HST Tax 15% Parking	0.75		
		682.35		682.35
11/08/19	1102429/Folio ***Christie, Sheila 620			
11/05/19	Room Chrg - Standard Retail	189.00		
11/05/19	HRM Mktg Levy	3.78		
11/05/19	HST Room Tax	28.92		

Continue

Nova Scotia Federation of Municipalities

Suite 1304, 1809 Barrington St
Halifax, Nova Scotia B3J 3K8

INVOICE

Invoice No.: 6377

Date: 11/19/2019

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Sold to:

Town of Amherst
P.O. Box 516
Amherst, Nova Scotia B4H 4A1

Ship to:

Town of Amherst
P.O. Box 516
Amherst, Nova Scotia B4H 4A1

Business No.: 108150616

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
6			NSFM 2019 CONFERENCE DELEGATE FEE: BLANCH BYRNE CHRISTIE HERRETT JONES RHINDRESS	H	500.00	3,000.00
6			CARBON OFFSET FEE	E	5.00	30.00
			E - HST exempt H - HST 15% HST			450.00
Nova Scotia Federation of Municipalities HST: #108150616						
Comment:					Total Amount	3,480.00