

ROB SMALL, MAYOR - Travel Claim	
Provincial Volunteer Awards – Halifax – September 29, 2025	
Travel Claim	\$246.72
Accommodations	
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

2025/26

**** Fill in Shaded Areas Only**

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Robert Small, Mayor

DEPARTMENT: Executive Office

DATES: 29-Sep-25

PURPOSE OF EXPENSE: Provincial Volunteer Awards and Reception



EXPENSES PAID BY CLAIMANT:

Receipt Required:	Dates					Total											
	29-Sep-25	29-Sep-25															
Transportation																	
Destination	<table border="1"> <thead> <tr> <th>Halifax</th> <th>Amherst</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Mileage (Kms)</td> <td>197</td> <td>197</td> <td></td> <td></td> </tr> </tbody> </table>					Halifax	Amherst				Mileage (Kms)	197	197			Mileage /Km	\$0.5932
Halifax	Amherst																
Mileage (Kms)	197	197															
Total Mileage	\$ 116.86	\$ 116.86	\$ -	\$ -	\$ -	\$ 233.72											
Parking	Yes	\$ 15.00	\$ -	\$ -	\$ -	\$ 15.00											
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -											
Meals - Cost Incl. Taxes & Gratuity																	
Breakfast	No	\$ 15.00	\$ -	\$ -	\$ -	\$ -											
Lunch	No	\$ 20.00	\$ -	\$ -	\$ -	\$ -											
Dinner	No	\$ 30.00	\$ -	\$ -	\$ -	\$ -											
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -											
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -											
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -											
Description																	
TOTAL EXPENSES PAID BY CLAIMANT						\$ 248.72											
Less Travel Advance						\$ -											
TOTAL EXPENSES DUE TO CLAIMANT						\$ 248.72 (a)											
SAP CODING:																	
G/L	8030																
Cost Center	LEGMAY																
Work Order	1-002																
Vendor Number	102682																

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (Incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT: \$ 248.72 (a + b)

Signature of Claimant: [Signature]

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No

Conforms to Expense Reimbursement Policy # 3000-07: [Signature]

Approved By Signing Authority (per Expense Reimbursement Policy): [Signature] Date: Oct. 2, 2025



Amherst, Nova Scotia to Casino Nova Scotia, 1983 Upper Water St, Halifax, NS B3J 3Y5

Drive 197 km, 2 hr 6 min

Amherst
Nova Scotia

This route has tolls.

Get on Trans - Canada Hwy/NS-104 E in Nappan from
Glooscap Trl

7 min (3.9 km)

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
4 m
- ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W
130 m
- ↶ 3. Turn left onto Church St/Glooscap Trl/NS-2 S (signs for Nova Scotia Trunk 2)
 Continue to follow Church St/Glooscap Trl
350 m
- ↷ 4. Turn right onto Albion St/Glooscap Trl/NS-2 S
 Continue to follow Glooscap Trl/NS-2 S
3.0 km
- ⤴ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax
300 m

Follow Trans - Canada Hwy/NS-104 E and NS-102 S to
Woodland Ave/NS-118 in Dartmouth

1 hr 42 min (186 km)

- ⤴ 6. Merge onto Trans - Canada Hwy/NS-104 E
 Toll road
96.8 km
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro
850 m
- ↑ 8. Continue onto NS-102 S
74.1 km
- ↶ 9. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax
14.6 km

Continue on Woodland Ave/NS-118 to your destination in
Halifax

12 min (6.4 km)

- ↩ 10. Keep left to continue on Woodland Ave/NS-118,
follow signs for MacDonald
Brg/Downtown/Dartmouth

2.1 km
- ↩ 11. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322
S

600 m
- ↪ 12. Turn right onto Nantucket Ave

500 m
- ↑ 13. Continue onto Angus L. Macdonald Bridge

1.6 km
- ↗ 14. Turn right onto the ramp to Barrington Street

21 m
- ↻ 15. Sharp right onto North St

110 m
- ↗ 16. Slight right toward Barrington St

67 m
- ↗ 17. Merge onto Barrington St

700 m
- ⦿ 18. At the roundabout, take the 2nd exit and stay
on Barrington St

550 m
- ↩ 19. Turn left toward Purdys Ln

60 m
- ↑ 20. Continue straight onto Purdys Ln

57 m
- ↩ 21. Turn left

38 m
- ↪ 22. Turn right
 - 📍 Destination will be on the left

13 m

Casino Nova Scotia

Casino Nova Scotia

Payment Receipt

Station name: POF 2

Entry: 2025-09-29, 10:12 a.m

Payment: 2025-09-29, 3:01 p.

Card no.: 362035832365776960

Due: CAD 15.00

Tariff: CAD 15.00

Reduction: CAD 0.00

Paid with: CAD 15.00

TRANSACTION RECORD

CASINO NOVA SCOTIA HALIFAX
1983 UPPER WATER ST
HALIFAX, NS, B3J3Y5

TYPE: PURCHASE

MASTERCARD

AMOUNT: \$ 15.00

CARD: *****0920

SEP 29, 2025 15:00:43

REF#: 0010123030 (C)

AUTHORIZATION: 01317E

Mastercard

AID:A0000000041010

TVR:000000000 TSI:E000

VERIFIED BY PIN

01-APPROVED-027

IMPORTANT-Retain this

copy for your records

CUSTOMER COPY