

COUNCILLOR TERRY MCMANAMAN - Travel Claim	
Rules of Order Session – Bible Hill – December 6, 2024	
Travel Claim	\$128.44
Accommodations	
Registration	\$402.50

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

2024/25

**** Fill in Shaded Areas Only**

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Councillor Terry McManaman

DEPARTMENT: Executive Office

DATES: December 6, 2024

PURPOSE OF EXPENSE: Rules of Order Session



EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Mileage /Km \$0 5838	Total
		Dec 6/24	Dec 6/24					
Transportation								
Destination		Bible Hill	Amherst					
Mileage (Kms)		110	110					
Total Mileage		\$ 64.22	\$ 64.22	\$ -	\$ -	\$ -	\$ 128.44	
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tolls	No			\$ -	\$ -	\$ -	\$ -	
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	\$ 15.00				\$ -		
Lunch	No	\$ 20.00				\$ -		
Dinner	No	\$ 30.00				\$ -		
Total Meals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Description						
TOTAL EXPENSES PAID BY CLAIMANT							\$ 128.44	
Less Travel Advance							\$ -	
TOTAL EXPENSES DUE TO CLAIMANT							\$ 128.44 (a)	

19-18718

SAP CODING:
G/L 8030
Cost Center LEGCON
Work Order 1-4085
Vendor Number 105784

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations			
Event Registration Fee	Town Cheque	4500078698	\$ 402.50
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ 402.50 (b)

TOTAL COST OF EVENT: \$ 530.94 (a + b)

Signature of Claimant: Terry McManaman

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No

Conforms to Expense Reimbursement Policy # 3000-07: Abraham Lopez

Approved By Signing Authority: [Signature]
(per Expense Reimbursement Policy)

Date: Dec 11, 2024



Amherst, Nova Scotia to Village of Bible Hill, 67 Pictou Rd, Bible Hill, NS B2N 2R9

Drive 110 km, 1 hr 14 min

Amherst
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from
Glooscap Trl


- 7 min (3.9 km)
- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E
 - ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W
 - ↶ 3. Turn left onto Church St/Glooscap Trl/NS-2 S (signs for Nova Scotia Trunk 2)
i Continue to follow Church St/Glooscap Trl
 - ↷ 4. Turn right onto Albion St/Glooscap Trl/NS-2 S
i Continue to follow Glooscap Trl/NS-2 S
 - ↶ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax


Follow Trans-Canada Hwy/NS-104 E to NS-2 S in Lower Truro. Take exit 14 from NS-102 S


- 56 min (100 km)
- ↶ 6. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road
 - ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro
 - ↶ 8. Continue onto NS-102 S
 - ↷ 9. Take exit 14 for Nova Scotia Trunk 2 toward Truro/Bible Hill


Continue on NS-2 S. Take Marshland Dr to Pictou Rd/NS-4 E in Bible Hill



- 8 min (5.8 km)
- ↶ 10. Merge onto NS-2 S

-  11. At the roundabout, take the 1st exit and stay on NS-2 S

 1.1 km
-  12. Turn left onto Marshland Dr

 2.0 km
-  13. Turn left onto Park St

 950 m
-  14. Turn right onto Main St/NS-4 E

 1.0 km
-  15. Turn left onto Pictou Rd/NS-4 E
 **Destination will be on the left**

 600 m

Village of Bible Hill

67 Pictou Rd, Bible Hill, NS B2N 2R9

Association of Municipal Administrators, Nova Scotia VOICE

Suite 1304
 1809 Barrington Street
 Halifax, Nova Scotia B3J 3K8
 Canada
 izhang@amans.ca

Invoice No.: 9598
 Date: 04/12/2024
 Ship Date:
 Page: 1
 Re: Order No.



Sold to:
 Town of Amherst

Ship to:
 Town of Amherst

Business No.: 124731324RP0001

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount	
		2	Registrations of Rules of Order and Meeting Process Training Session on Dec 6, 2024 for Terry McManaman and Kathy Wells	H	350.00	700.00	
			H - HST 15% HST			105.00	
<p>Terry: 100004085 Kathy: 100004091</p> <p>5105601836.</p> <p>AT COSTING VALUE# 100448</p> <p>PO# 4500078698 CL 6020 W/O*</p>							
Shipped By:					Tracking Number:		Total Amount: 805.00
Comment:					Amount Paid: 0.00		Amount Owing: 805.00
Sold By:							

LEGION 6020