

**Amherst Town Council  
Special Meeting  
Minutes**

Date: October 5, 2021  
Time: 12:00 pm  
Location: Zoom Virtual Meeting

Members Present      Mayor David Kogon  
Deputy Mayor Hal Davidson  
Councillor George Baker  
Councillor Sheila Christie  
Councillor Lisa Emery  
Councillor Dale Fawthrop  
Councillor Leon Landry

Staff Present          Jason MacDonald, Chief Administrative Officer  
Andrew Fisher, Manager of Planning & Strategic Initiatives  
Tom McCoag, Corporate Communications Officer  
Cheryl Laliberte, Community Well-Being Manager  
Aaron Bourgeois, Operations Manager  
Kimberlee Jones, Municipal Clerk  
Natalie LeBlanc, Deputy Clerk

Staff Absent            Michael Hunter, Chief Financial Officer  
Dwayne Pike, Chief of Police

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Due to the COVID-19 pandemic this was a virtual meeting held via Zoom.

**1. CALL TO ORDER**

Mayor Kogon called the meeting to order at 12:00 p.m.

**2. REQUEST FOR DECISION**

**2.1 Salary Administration Policy Amendments**

**Moved By Councillor Landry**

**Seconded By Councillor Baker**

**That the following amendments to the Salary Administration Policy #4530-01 be approved, namely to add the positions of Director of Communications and Community Well Being, Director of Operations, Director of Planning and Strategic Initiatives, Director of Fire Services, Director of Solid Waste and Bylaw Enforcement, Land Use Planner, and Solid Waste Education and Coordination Officer. And further to remove the position of Deputy CAO, Municipal Clerk, and the position of Town Engineer (effective in November upon the retirement of the incumbent).**

**Motion Carried 6-1  
NAY vote: Baker**

**Moved By Councillor Baker**

**Seconded By Councillor Emery**

**To amend the motion to keep the position of Town Engineer.**

**Motion Defeated 5-2  
NAY votes: Kogon, Davidson, Christie, Fawthrop, Landry**

**2.2 Appointment of Directors**

**Moved By Councillor Fawthrop**

**Seconded By Councillor Baker**

**That Council formally approve the appointments of:**

- Kimberlee Jones – Director of Corporate Communications and Community Well Being**
- Aaron Bourgeois - Director of Operations**
- Andrew Fisher - Director of Planning and Strategic Initiatives**
- Gregory Jones - Director of Fire Services**

**Motion Carried**

**2.3 Inclusion, Diversity & Equity Committee Election of Chair**

**Moved By Councillor Emery**

**Seconded By Councillor Christie**

**To appoint Deputy Mayor Davidson as the Chair of the Inclusion, Diversity & Equity Committee.**

**Motion Carried**


**3. ADJOURNMENT**

**Moved By Councillor Landry**

**Seconded By Councillor Christie**

**To adjourn the meeting.**

**Motion Carried**

  
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Kimberlee Jones  
Municipal Clerk

  
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David Kogon, MD  
Mayor