

**Amherst Town Council  
Committee of the Whole  
Minutes**

**Date:** June 17, 2024  
**Time:** 4:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Mayor David Kogon  
Deputy Mayor Dale Fawthrop  
Councillor Charlie Chambers  
Councillor George Baker  
Councillor Leon Landry  
Councillor Lisa Emery

**Members Absent** Councillor Hal Davidson

**Staff Present** Jason MacDonald, Chief Administrative Officer  
Aaron Bourgeois, Director, Operations  
Andrew Fisher, Director, Planning & Strategic Initiatives  
Dwayne Pike, Chief, Police Services  
Greg Jones, Director, Fire Services  
Kim Jones, Director, Corporate Communications  
Krista Crossman, Director, HR & Customer Services  
Sarah Wilson, Director, Finance  
Sharon Bristol, Director, Community Living  
Sean Payne, Corporate Communications Officer  
Natalie LeBlanc, Municipal Clerk  
Cindy Brown, Administrative Assistant  
Corey Crocker, Recreation Supervisor, Facility Coordinator

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**1. Call to Order**

Mayor Kogon called the meeting to order at 4:00 p.m.

**1.1 Territorial Acknowledgement**

Mayor Kogon gave the Territorial Acknowledgement.

**1.2 Approval of Agenda**

Moved By Deputy Mayor Fawthrop

Seconded By Councillor Emery

That the agenda be approved as circulated.

**MOTION CARRIED**

**1.3 Approval of the Consent Agenda**

Moved By Councillor Landry

Seconded By Councillor Chambers

To approve the consent agenda as circulated.

**MOTION CARRIED**

## 1.4 Acceptance of Minutes

### 1.4.1 May 21, 2024

The minutes of the May 21, 2024 Committee of the Whole meeting were accepted as included in the agenda package as part of the consent agenda.

### 1.4.2 June 11, 2024

The minutes of the June 11, 2024 Committee of the Whole meeting were accepted as included in the agenda package as part of the consent agenda.

## 2. Council Direction Requests

### 2.1 Vacation / Holiday Non-Union Employees Policy

Councillor Baker arrived at 4:05 p.m.

**Moved By Councillor Emery**

**Seconded By Councillor Landry**

**That Council forward to the June 24, 2024 regular meeting of Council, approval of the amended Vacation/Holiday Non-Union Employees Policy.**

**MOTION CARRIED**

### 2.2 Water Utility Capital Budget Amendment

The following motion was approved as part of the consent agenda:

**Moved By Councillor Landry**

**Seconded By Councillor Chambers**

**That Council forward to the June 24, 2024 regular meeting the addition of \$275,000 to the Water Capital budget for potential land purchases to be funded by the Nova Scotia Environment and Climate Change grant.**

**MOTION CARRIED**

## 3. Information Items

### 3.1 Mobility Strategy

Information item only; approved as part of the consent agenda.

### 3.2 Policy and By-Law Review Update

Information item only; approved as part of the consent agenda.

### 3.3 Strategic Planning Update

Information item only; approved as part of the consent agenda.

### 3.4 Dangerous and Unsightly Premises Semi-Annual Report

Information item only; approved as part of the consent agenda.

### 3.5 Appointment of Members of Council to External Boards, Committees and Commissions

**Moved By Councillor Landry**

**Seconded By Councillor Emery**

**That Council forward to the June 24, 2024 regular meeting, approval of the amendments to the Appointments of Members of Council to External Boards, Committees and Commissions.**

**MOTION CARRIED**

**3.6 CAO Task Report**

Information item only; approved as part of the consent agenda.

**3.7 Allison Avenue**

**Moved By Councillor Emery**

**Seconded By Councillor Landry**

**That staff respond to Ron Patterson's letter indicating that Council passed a motion to direct staff to continue with the current plan to place asphalt overlay along the entire section of Allison Avenue from Elmwood Drive to Spring Street as approved in the 2024/25 capital budget.**

**MOTION CARRIED**

**4. Monthly Reports**

The following monthly reports were approved as part of the consent agenda:

- 4.1 Business Development
- 4.2 Community Living
- 4.3 Corporate Communications and IT
- 4.4 Cumberland Business Connector
- 4.5 Financial Services
- 4.6 Fire Services
- 4.7 HR and Customer Service
- 4.8 Operations
- 4.9 Planning & Strategic Initiatives
- 4.10 Police Services
- 4.11 Solid Waste Education and Enforcement

**5. Closed Session**

**Moved By Councillor Landry**

**Seconded By Deputy Mayor Fawthrop**

**That the Committee move into a Closed Session.**

**MOTION CARRIED**

**6. Adjournment**

There being no further business, Mayor Kogon adjourned the meeting.

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Natalie LeBlanc  
Municipal Clerk

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David Kogon, MD  
Mayor