

**Amherst Town Council  
Committee of the Whole  
Minutes**

**Date:** April 15, 2024  
**Time:** 4:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Mayor David Kogon  
Deputy Mayor Dale Fawthrop  
Councillor Charlie Chambers  
Councillor George Baker  
Councillor Hal Davidson  
Councillor Leon Landry  
Councillor Lisa Emery

**Staff Present** Jason MacDonald, Chief Administrative Officer  
Aaron Bourgeois, Director, Operations  
Andrew Fisher, Director, Planning & Strategic Initiatives  
Dwayne Pike, Chief, Police Services  
Greg Jones, Director, Fire Services  
Krista Crossman, Director, HR & Customer Services  
Sarah Wilson, Director, Finance  
Sharon Bristol, Director, Community Living  
Sean Payne, Corporate Communications Officer  
Natalie LeBlanc, Municipal Clerk

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**1. Call to Order**

Mayor Kogon called the meeting to order at 4:00 p.m.

**1.1 Territorial Acknowledgement**

Mayor Kogon gave the Territorial Acknowledgement.

**1.2 Approval of Agenda**

**Moved By Councillor Emery**

**Seconded By Deputy Mayor Fawthrop**

**To approve the agenda as circulated.**

**MOTION CARRIED**

**1.3 Approval of the Consent Agenda**

**Moved By Councillor Emery**

**Seconded By Councillor Baker**

**To approve the consent agenda with the removal of 2.2 Stadium Netting and 3.5 CAO Task Report.**

**MOTION CARRIED**

**1.4 Acceptance of Minutes**

The minutes of the March 18, 2024, April 4, 2024 and April 8, 2024 Committee of the Whole meetings were accepted as part of the consent agenda, as included in the agenda package.

**2. Council Direction Requests**

**2.1 Capital Budget Carry-Overs**

The following motion was approved as part of the consent agenda:

**Moved By Councillor Emery**

**Seconded By Councillor Baker**

**That Council forward to the April 22, 2024 regular meeting, approval of capital carry over projects to be included the Town of Amherst Water Utility and General Capital Budgets for the 2024/25 fiscal year. The capital budget spending authority for 2024/25 is amended by \$5,307,500 for the capital carry over projects (\$1,605,400 for the Water Utility and \$3,702,100 for General Capital).**

**MOTION CARRIED**

**2.2 Stadium Netting**

At the March 18, 2024 Committee of the Whole meeting, a motion was passed that Council forward to the March 25, 2024 regular meeting, direction to staff to remove the stadium netting from the sides before the next hockey season.

Following the Committee of the Whole meeting new information became available that warranted further discussion. This item will now be forwarded to the April 22, 2024 regular meeting of Council.

**2.3 Request to Present - Cumberland Acadian Society**

The following motion was approved as part of the consent agenda:

**Moved By Councillor Emery**

**Seconded By Councillor Baker**

**That staff arrange for a presentation to Council from the Cumberland Acadian Society.**

**MOTION CARRIED**

**2.4 Proceedings of Council Policy Amendments**

**Moved By Councillor Davidson**

**Seconded By Deputy Mayor Fawthrop**

**That Council forward to the April 22, 2024 amendments to the Proceedings of Council Policy #10350-24 for approval.**

**MOTION CARRIED**

**2.5 Council Committees Policy Amendments**

**Moved By Councillor Emery**

**Seconded By Councillor Chambers**

**That Council forward to the April 22, 2024 approval of amendments to the Council Committees Policy #10350-32.**

**MOTION CARRIED**

- 2.6 **Maternity, Parental and Adoption Leave Policy Amendments**  
**Moved By Councillor Emery**  
**Seconded By Councillor Chambers**  
That Council forward to the April 22, 2024 regular meeting, the amended Maternity, Parental & Adoption Leave Policy for approval.

**MOTION CARRIED**

- 2.7 **North Tyndal Land Acquisition Policy Amendments**  
**Moved By Councillor Baker**  
**Seconded By Deputy Mayor Fawthrop**  
That Council forward to the April 22, 2024 regular meeting, amendments to the North Tyndal Land Acquisition Policy 21700-04 for approval.

**MOTION CARRIED**

**3. Information Items**

- 3.1 **By-law and Policy Review**  
Information item only, approved as part of the consent agenda.
- 3.2 **Strategic Priorities Update**  
Information item only, approved as part of the consent agenda.
- 3.3 **First Readings Memo**  
Information item only, approved as part of the consent agenda.
- 3.4 **Taxi Stats Memo**  
Information item only, approved as part of the consent agenda.
- 3.5 **CAO Task Report**  
Councillor Davidson asked what the status of the review of the Regional Emergency Management By-Law C-08 is, and if there is currently an active committee. The CAO confirmed that meetings have recently taken place and future meetings of the various REMO committees have been scheduled. Councillor Davidson asked that reports be forwarded to Council when meetings are held.

**4. Monthly Reports**

The following monthly reports were approved as part of the consent agenda:

- 4.1 Business Development
- 4.2 Corporate Communications and IT
- 4.3 Community Living
- 4.4 Cumberland Business Connector
- 4.5 Financial Services
- 4.6 Fire Services
- 4.7 HR and Customer Service
- 4.8 Operations
- 4.9 Planning & Strategic Initiatives
- 4.10 Police Services
- 4.11 Solid Waste Education and Enforcement

5. **Closed Session**  
**Moved By Deputy Mayor Fawthrop**  
**Seconded By Councillor Emery**  
**That the Committee move to a Closed Session.**

**MOTION CARRIED**

6. **Adjournment**  
There being no further business, Mayor Kogon adjourned the meeting.

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Natalie LeBlanc  
Municipal Clerk

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David Kogon, MD  
Mayor