

**Amherst Town Council
Committee of the Whole
Minutes**

Date: January 15, 2024
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Deputy Mayor Dale Fawthrop
Councillor Charlie Chambers
Councillor George Baker
Councillor Hal Davidson
Councillor Leon Landry
Councillor Lisa Emery

Staff Present Jason MacDonald, Chief Administrative Officer
Dwayne Pike, Chief, Police Services
Greg Jones, Director, Fire Services
Aaron Bourgeois, Director, Operations
Andrew Fisher, Director, Planning & Strategic Initiatives
Kim Jones, Director, Corporate Communications
Krista Crossman, Director, HR & Customer Services
Sharon Bristol, Director, Community Living
Sean Payne, Corporate Communications Officer
Natalie LeBlanc, Municipal Clerk
Cindy Brown, Administrative Assistant

1. Call to Order

Mayor Kogon called the meeting to order at 4:00 p.m.

1.1 Territorial Acknowledgement

Mayor Kogon gave the Territorial Acknowledgement.

1.2 Approval of Agenda

Moved By Councillor Baker

Seconded By Councillor Emery

That the agenda be approved as circulated.

MOTION CARRIED

1.3 Approval of the Consent Agenda

Moved By Deputy Mayor Fawthrop

Seconded By Councillor Davidson

To approve the consent agenda with the removal of items 3.1 Anson Avenue CN Crossing and 4.1 Business Development Monthly Report.

MOTION CARRIED

1.4 Acceptance of Minutes

1.4.1 December 18, 2023

The minutes of the December 18, 2023 Committee of the Whole meeting were accepted as part of the consent agenda.

2. Council Direction Requests

2.1 User Fee Policy Amendments

Moved By Councillor Landry

Seconded By Councillor Chambers

That Council forward to the January 22, 2024 regular meeting approval of the amendments to the User Fee Policy.

MOTION CARRIED

2.2 Strategic Priorities

Moved By Councillor Davidson

Seconded By Deputy Mayor Fawthrop

That Council forward to the January 22, 2024 regular meeting adoption of the proposed 2024 Strategic Priorities with an amendment to the project completion date for the Community Centre to be Spring of 2026.

MOTION CARRIED

2.3 Public Transportation

Information only at this time.

2.4 Library Funding

The following item was approved as part of the consent agenda:

Moved By Deputy Mayor Fawthrop

Seconded By Councillor Davidson

That Council forward to the January 22, 2024 regular meeting approval of the request of the Cumberland Public Library for bridge funding in the amount of \$6,000.

MOTION CARRIED

2.5 Noise By-law

Moved By Councillor Davidson

Seconded By Councillor Emery

That no further action be taken with this item.

MOTION CARRIED

3. Information Items

3.1 Anson Avenue CN Crossing

The CAO was directed to get more information regarding the inspection done by CN, their warranty and their service standards.

3.2 IT Update

Moved By Councillor Davidson

Seconded By Deputy Mayor Fawthrop

That the website reconstruction be made a priority and further that an update on the progress be provided monthly at Committee of the Whole.

MOTION CARRIED

3.3 Electronics Recycling

Information item only approved as part of the consent agenda.

3.4 Policy and Bylaw Review Update

Information item only approved as part of the consent agenda.

3.5 Bylaw to Amend the Local Improvement Bylaw Second Reading

Information item only approved as part of the consent agenda.

3.6 CAO Task Report

Information item only approved as part of the consent agenda.

3.7 15 & 31 East Victoria Street Development Agreement First Reading

Information item only approved as part of the consent agenda.

4. Monthly Reports

The following monthly reports were approved as part of the consent agenda, there was no monthly report for Financial Services.

4.2 Community Living

4.3 Corporate Communications and IT

4.4 Cumberland Business Connector

4.6 Fire Services

4.7 HR and Customer Service

4.8 Operations

4.9 Planning and Strategic Initiatives

4.10 Police Services

4.11 Solid Waste Education and Enforcement

4.1 Business Development Monthly Report was pulled from the consent agenda at the request of Councillor Davidson. Discussion ensued around the process of presenting New Business Certificates, the CAO will have draft a procedure.

5. Closed Session

Moved By Councillor Landry

Seconded By Councillor Chambers

That the Committee move to a Closed Session.

MOTION CARRIED

Natalie LeBlanc
Municipal Clerk

David Kogon, MD
Mayor