

**Amherst Town Council
Committee of the Whole
Minutes**

Date: December 19, 2022
Time: 3:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Councillor George Baker
Councillor Hal Davidson
Councillor Lisa Emery
Councillor Dale Fawthrop
Deputy Mayor Leon Landry

Staff Present Jason MacDonald, Chief Administrative Officer
Greg Jones, Director of Fire Services
Sarah Wilson, Director, Finance
Krista Crossman, Director, HR & Customer Services
Aaron Bourgeois, Director, Operations
Andrew Fisher, Director, Planning & Strategic Initiatives
Kim Jones, Director, Corporate Communications/Clerk
Tom McCoag, Corporate Communications Officer
Natalie LeBlanc, Deputy Clerk

Staff Absent Dwayne Pike, Chief, Police Services

1. Call to Order

Mayor Kogon called the meeting to order at 3:00 p.m.

1.1 Approval of Agenda

Moved By Councillor Emery

Seconded By Councillor Baker

That the agenda be approved as circulated.

MOTION CARRIED

1.2 Approval of the Consent Agenda

Moved By Councillor Davidson

Seconded By Deputy Mayor Landry

That the consent agenda be approved to include the following:

1.3 Approval of Minutes

2.1 2023 Meeting Dates

3.1 Sustainable Communities Challenge Fund Application

3.3 Strategic Priorities Update

4.1 Financial Services Monthly Report

4.2 HR and Customer Service Monthly Report

4.3 Operations Monthly Report

4.4 Police Department Monthly Report

4.5 Fire Department Monthly Report

4.6 Planning & Strategic Initiatives Monthly Report

4.7 Community Well-Being Monthly Report

4.8 Solid Waste Education and Enforcement Monthly Report

MOTION CARRIED

1.3 Approval of Minutes

1.3.1 November 21, 2022

The following motion was approved as part of the consent agenda:

Moved By Councillor Davidson

Seconded By Deputy Mayor Landry

That the minutes of the November 21, 2022 Committee of the Whole meeting be approved as included in the agenda package.

MOTION CARRIED

2. Council Direction Requests

2.1 2023 Meeting Dates - Jones

The following motion was approved as part of the consent agenda:

Moved By Councillor Davidson

Seconded By Deputy Mayor Landry

That Council forward to the December 19, 2022 regular meeting of Council approval to change the February 2023 Committee of the Whole meeting date from Monday, February 20, 2023 to Tuesday, February 21, 2023 due to the Heritage Day holiday, change the May 2023 regular meeting of Council date from Monday, May 22, 2023 to Tuesday, May 23, 2023 due to the Victoria Day holiday, and further change the December 2023 regular meeting of Council date from Monday, December 25, 2023 to Monday, December 18, 2023, and further reschedule the December 18, 2023 Committee of the Whole to start at 3:00 p.m. instead of 4:00 p.m.

MOTION CARRIED

2.2 Council Committee Review

Moved By Councillor Emery

Seconded By Councillor Davidson

That Council accept the recommendation of staff for this review; however, recommend that the Community Arts Council be reviewed instead of repealed.

MOTION CARRIED

2.3 User Fee Policy Amendments

Moved By Councillor Fawthrop

Seconded By Councillor Baker

That Council forward the following changes to the User Fee Policy to a January 2023 meeting of Council for approval:

Services/Products - Operational Services

Electric Vehicle Charging Station User Fee - \$1.50/hr - HST included

MOTION CARRIED

2.4 Housing Investment Policy

Moved By Deputy Mayor Landry

Seconded By Councillor Fawthrop

That the Housing Infrastructure Investment Policy as included in the agenda package be forwarded to a January 2023 meeting of Amherst Town Council for consideration and approval.

MOTION CARRIED

2.5 Green Space Beside Town Hall Request

Moved By Councillor Davidson

Seconded By Councillor Fawthrop

That Committee of the Whole direct the CAO to establish a working group of key staff, Councillor Lisa Emery and members of the Amherst Legion to determine how the Legion would like to see the park used for this purpose and to develop a preliminary concept plan for the park's layout, design and use.

MOTION CARRIED

2.6 Draft Accessibility Strategy

Moved By Councillor Fawthrop

Seconded By Councillor Emery

That Council accept the draft Accessibility Strategy and forward approval of it to a January meeting of Council.

MOTION CARRIED

2.7 Intermunicipal Cooperation

Moved By Councillor Davidson

Seconded By Councillor Fawthrop

I move that Council forward the following motion to tonight's Council meeting for consideration and approval.

I move that the Municipality of the County of Cumberland be invited to be involved in the planning and participating in a joint meeting or workshop to develop an ongoing framework of working principles between the Town of Amherst and the Municipality of the County of Cumberland for ongoing and future collaboration.

MOTION CARRIED

2.8 Snow Clearing Request

Moved By Councillor Davidson

Seconded By Deputy Mayor Landry

That staff be directed to not approve the citizen request for enhanced snow removal efforts near the E.B. Chandler School, and further communicate with the citizen the efforts that staff are taking to mitigate flooding in this area.

MOTION CARRIED

3. Information Items

3.1 Sustainable Communities Challenge Fund Application

Information item; approved as part of the consent agenda.

3.2 Policy and Bylaw Review

Information item only; no further direction given at this time.

3.3 Strategic Priorities Update

Information item; approved as part of the consent agenda.

4. Monthly Reports

The following monthly reports were approved as part of the consent agenda; information items only:

4.1 Financial Services

4.2 HR and Customer Services

4.3 Operations

4.4 Police Services

4.5 Fire Services

- 4.6 Planning and Strategic Initiatives**
- 4.7 Community Well Being**
- 4.8 Solid Waste Education and Enforcement**

- 5. In Camera**
Moved By Councillor Fawthrop
Seconded By Deputy Mayor Landry
That the Committee move to an In Camera session.

MOTION CARRIED

- 6. Adjournment**
Moved By Councillor Baker
Seconded By Councillor Emery
To adjourn the meeting.

MOTION CARRIED

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor