

**Amherst Town Council
Committee of the Whole
Minutes**

Date: April 19, 2022
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Deputy Mayor Sheila Christie
Councillor George Baker
Councillor Hal Davidson
Councillor Lisa Emery
Councillor Dale Fawthrop
Councillor Leon Landry

Staff Present Jason MacDonald, Chief Administrative Officer
Dwayne Pike, Police Chief
Greg Jones, Director of Fire Services
Aaron Bourgeois, Director of Operations
Andrew Fisher, Director of Planning & Strategic Initiatives
Kim Jones, Director of Corporate Communications and
Community Well Being / Municipal Clerk
Tom McCoag, Corporate Communications Officer
Natalie LeBlanc, Deputy Clerk

1. Call to Order

Mayor Kogon called the meeting to order at 4:00 p.m.

1.1 Approval of Agenda

Moved By Councillor Landry

Seconded By Councillor Baker

That the agenda be approved as circulated.

MOTION CARRIED

1.2 Approval of the Consent Agenda

Moved By Councillor Emery

Seconded By Councillor Fawthrop

To approve of the consent agenda as circulated.

MOTION CARRIED

1.3 Approval of Minutes

1.3.1 March 21, 2022

The following motion was approved as part of the consent agenda:

Moved By Councillor Emery

Seconded By Councillor Fawthrop

To approve the minutes of March 21, 2022 as circulated.

MOTION CARRIED

2. Presentations

2.1 Capstone Infrastructure Corporation

Mark Grant, as well as three other representatives on behalf of Capstone Infrastructure Corporation, were in attendance via Zoom to give their presentation.

3. Council Direction Requests

3.1 Request to Present

Moved By Councillor Baker

Seconded By Councillor Fawthrop

That staff be directed to invite Ed Childs to do a presentation at May Committee of the Whole as per Mr. Child's request.

MOTION CARRIED

3.2 Flowers, Fruit Baskets and Memorial Donations Policy

The following motion was approved as part of the consent agenda:

Moved By Councillor Emery

Seconded By Councillor Fawthrop

That no changes to this Policy be made at this time.

MOTION CARRIED

4. Information Items

4.1 Waste Water Treatment Facility Annual Report Summary

Information item; no direction given or action required.

4.2 Appointments to External Committees

Moved By Councillor Davidson

Seconded By Councillor Fawthrop

That the following amendments be made to Policy 10350-28 Respecting the Appointment of Members of Council to External Board, Committees or Commissions:

Conflict of Interest

1. (1) *All members of Council are encouraged to consider the Municipal Conflict of Interest Act in all matters that come before them in their duties as a public representative on any group in which they serve in a capacity other than formally appointed by Council.*
- (2) *If you feel you are in a position where you may be in a direct, indirect or even perceived conflict you should:*
 - *As soon as practicable after the commencement of the meeting disclose the interest and the general nature thereof; then withdraw from his/her place as a member and*
 - *In the case of a closed meeting, leave the room in which meeting is held for the duration of the consideration of the matter, and*
 - *In the case of a meeting that is open to the public, leave his/her seat and take a seat in the public gallery until the matter is concluded.*
- (3) *When in doubt, Councillors are encouraged to err on the side of caution and declare a conflict,*

and further that the following be added to the definition section of the Policy:

Indirect pecuniary interest:

A member has an indirect pecuniary interest in any matter

(a) if the member or the members nominee

(i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its shares to the public,

(ii) has a substantial interest in, or is a director or senior officer of, a corporation that offers its shares to the public, or

(iii) is a member of a body, whether incorporated or not, that has an interest in any matter in which the council or local board is concerned; or

(b) if the member is a partner of or associated in a joint venture with a person, or is in the employ of a person or body, whether incorporated

or not, that has an interest in any matter in which the council or local board is concerned.

**MOTION CARRIED 6-1
NAY vote: Councillor Baker**

4.3 IIHF World Junior Hockey Tournament

Staff were directed to send a letter of offer to the bid Committee offering the Amherst Stadium as a venue for an exhibition game(s) and a team training camp, including free ice time, dressing room, office space and access to Meeting Room 1.

4.4 Provincial Deed Transfer Tax

Information item at this time.

4.5 Strategic Priorities Update

This item was approved as part of the consent agenda.

4.6 Street Re-naming

Information item; no direction given or action required at this time.

5. Monthly Reports

The following monthly reports were approved as part of the consent agenda:

5.1 Corporate Services

5.2 Operations

5.3 Police Services

5.4 Fire Services

5.5 Planning & Strategic Development

5.6 Community Well Being

6. In-Camera

Moved By Councillor Landry

Seconded By Councillor Fawthrop

That the Committee move to an In Camera session.

MOTION CARRIED

7. Adjournment

Moved By Councillor Landry

Seconded By Councillor Davidson

To adjourn the meeting.

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor