

**Amherst Town Council  
Committee of the Whole  
Minutes**

**Date:** February 16, 2021  
**Time:** 4:00 pm  
**Location:** Zoom Virtual Meeting

**Members Present** Mayor David Kogon  
Deputy Mayor Hal Davidson  
Councillor George Baker  
Councillor Sheila Christie  
Councillor Lisa Emery  
Councillor Dale Fawthrop  
Councillor Leon Landry

**Staff Present** Greg Herrett, CAO  
Jason MacDonald, Deputy CAO Operations  
Mike Hunter, Chief Financial Officer  
Dwayne Pike, Police Chief  
Greg Jones, Fire Chief  
Andrew Fisher, Manager of Planning & Strategic Initiatives  
Tamara Porter, Business Development Officer  
Tom McCoag, Corporate Communications Officer  
Kim Jones, Municipal Clerk  
Natalie LeBlanc, Deputy Clerk

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Due to the COVID-19 pandemic and the requirement for physical distancing, this was a virtual meeting held via Zoom.

**1. Call to Order 4:00 p.m.**

Mayor Kogon called the meeting to order at 4:06 p.m.

**1.1 Approval of Agenda**

**Moved By Councillor Baker**

**Seconded By Councillor Fawthrop**

**To approve the agenda as circulated.**

**MOTION CARRIED**

**1.2 Approval of the Consent Agenda**

**Moved By Councillor Emery**

**Seconded By Councillor Christie**

**To approve the consent agenda as circulated.**

**MOTION CARRIED**

**1.3 Approval of Minutes**

The following motion was approved as part of the Consent Agenda:

**Moved By Councillor Emery**

**Seconded By Councillor Christie**

**That the minutes of the January 11, 2021, January 18, 2021, January 25, 2021 and February 8, 2021 Committee of the Whole meetings be approved as circulated.**

**2. Council Direction Requests**

**2.1 Appointments of Members of Council to External Boards Committees and Commissions**

**Moved By Deputy Mayor Davidson**

**Seconded By Councillor Landry**

**That the Policy for Appointments of Members of Council to External Boards, Committees and Commissions as amended be forwarded to the February 22, 2021 regular meeting of Council for approval.**

**MOTION CARRIED**

**2.2 Council Committee Review**

The CAO spoke to the draft Policy on Internal Committees as in the agenda package. He suggested Committee of the Whole schedule a special meeting to discuss this, and that Council review the Terms of References for each Committee and forward any suggested changes to the Clerk for the special meeting.

**2.3 Proceedings of Council Policy**

The CAO spoke to the Proceedings of Council Policy as included in the agenda package, pointing out that amendments are being suggested to include virtual meetings as the MGA requires that all meetings be in-person. Further to discussion, the CAO will continue to draft amendments to this Policy and bring it back to Committee of the Whole.

**2.4 Request to Present - YMCA of Cumberland UpLift Program**

**The following motion was approved as part of the Consent Agenda:**

**Moved By Councillor Emery**

**Seconded By Councillor Christie**

**That staff be directed to arrange for a YMCA of Cumberland Uplift Program presentation to Council.**

**MOTION CARRIED**

**2.5 Mandatory Provincial Contribution Area Rate**

**Moved By Councillor Baker**

**Seconded By Councillor Fawthrop**

**The setting of the Mandatory Provincial Contribution Area Rate provides funding for provincial services the Town is mandated by the province to**

pay for. They include amounts for Education, Property Valuation Services Corporation (PVSC) Assessment Services, Correctional Services, Housing and the Library. It is recommended that the setting of the Mandatory Provincial Contribution Area Rate at \$0.402, an increase of 0.005, for the 2021-22 fiscal year be referred to the February 22, 2021 regular meeting of Council for approval.

**MOTION CARRIED**

**2.6 Northern Solid Waste Agreement**

**Moved By Councillor Emery**

**Seconded By Deputy Mayor Davidson**

**That Committee of the Whole place the attached Northern Region Intermunicipal Solid Waste Agreement on the February 22, 2021 meeting of Amherst Town Council for consideration and approval.**

**MOTION CARRIED**

**2.7 Noise Bylaw**

**Chief Pike will continue to work on a draft Noise Bylaw and bring it back to Committee of the Whole.**

**3. Information Items**

**3.1 Recognition of Individuals and the Renaming of Lord Amherst Drive**

**Moved By Councillor Baker**

**Seconded By Councillor Emery**

**To defer this matter to a future meeting.**

**MOTION CARRIED**

**NAY votes: Deputy Mayor Davidson, Councillor Landry and Mayor Kogon**

**4. Monthly Reports**

The following monthly reports were approved as part the Consent Agenda. Information items only; no direction given or action required.

4.1 Corporate Services

4.2 Operations

4.3 Police Services

4.4 Fire Services

4.5 Planning & Strategic Initiatives

4.6 Business Development

**5. In Camera**

**Moved By Councillor Baker**

**Seconded By Councillor Christie**

**That the Committee move to an In Camera session.**

**MOTION CARRIED**

- 6. Adjournment**  
**Moved By Councillor Landry**  
**Seconded By Councillor Fawthrop**  
**To adjourn the meeting at 6.22 p.m.**

**MOTION CARRIED**

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Kimberlee Jones  
Municipal Clerk

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David Kogon, MD  
Mayor