

**Amherst Town Council  
Committee of the Whole  
Minutes**

**Date:** January 25, 2021  
**Time:** 5:15 pm  
**Location:** Zoom Virtual Meeting

**Members Present** Mayor David Kogon  
Deputy Mayor Hal Davidson  
Councillor George Baker  
Councillor Sheila Christie  
Councillor Lisa Emery  
Councillor Dale Fawthrop  
Councillor Leon Landry

**Staff Present** Mike Hunter, Chief Financial Officer  
Jason MacDonald, Deputy CAO Operations  
Dwayne Pike, Police Chief  
Greg Jones, Fire Chief  
Andrew Fisher, Manager of Planning & Strategic Initiatives  
Tom McCoag, Corporate Communications Officer  
Kim Jones, Municipal Clerk  
Natalie LeBlanc, Deputy Clerk

**Staff Absent:** Greg Herrett, Chief Administrative Officer

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Due to the COVID-19 pandemic and the requirement for physical distancing, this was a virtual meeting held via Zoom.

1. **Call to Order**  
Mayor Kogon called the meeting to order at 5:15 p.m.
2. **Council Direction Requests**
  - 2.1 **Stadium Walking Track Hours**  
Moved By Deputy Mayor Davidson  
Seconded By Councillor Baker  
That Committee of the Whole forward to the January 25, 2021 regular meeting of Council approval of an amendment to the Salary Administration Policy to add the position of Term Customer Service Representative (1 FTE) to job category Admin/Customer Service Level 1 in order to allow for extended walking track hours and public skating at the Amherst Stadium during the current COVID-19 pandemic. Further that the additional cost of the service until March 31, 2021 to be accommodated within the current year operating budget of the Town and that the cost from April 1, 2021 to June 30, 2021 be funded by a withdrawal from the operating reserve.

**Moved By Councillor Fawthrop  
Seconded By Councillor Christie  
That Committee of the Whole forward to the January 25, 2021 regular meeting of Council approval of an amendment to the Salary Administration Policy to add the position of Term Customer Service Representative (1.7 FTE) to job category Admin/Customer Service Level 1 in order to allow for extended walking track hours and public skating at the Amherst Stadium during the current COVID-19 pandemic with the additional cost of the service until March 31, 2021 to be accommodated within the current year operating budget of the Town.**

**AMENDED MOTION CARRIED**

- 3. Adjournment  
Moved By Councillor Landry  
Seconded By Councillor Christie  
To adjourn the meeting.**

**MOTION CARRIED**

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Kimberlee Jones  
Municipal Clerk

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David Kogon, MD  
Mayor