

**Town of Amherst  
Planning Advisory Committee  
Minutes**

**Date:** April 6, 2021  
**Time:** 4:00 pm  
**Location:** Zoom Virtual Meeting

**Members Present** Chair Ronald Wilson  
Deputy Mayor Hal Davidson, Vice-Chair  
Councillor Sheila Christie  
Citizen Appointee Gordon Goodwin  
Councillor Leon Landry  
Larry Pardy, Citizen Appointee

**Staff Present** Jason MacDonald, Deputy CAO Operations  
Andrew Fisher, Manager of Planning & Strategic Initiatives  
Marc Buske, Building Official/Dangerous & Unsightly Premises  
Administrator  
Kim Jones, Municipal Clerk  
Emily Wainwright, Administrative Assistant

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**1. Call to Order**

Chair Ron Wilson called the meeting to order at 4:03pm.

**1.1 Approval of Agenda**

**Moved By:** Sheila Christie  
**Seconded By:** Leon Landry

That the agenda be approved as amended to include the election of Chairperson and Vice-Chairperson.

**Motion Carried**

**1.2 Approval of Minutes - March 1, 2021**

**Moved By:** Gordon Goodwin

**Seconded By:** Sheila Christie

That the minutes of March 1, 2021 be approved as circulated.

**Motion Carried**

Chair Ron Wilson congratulated Citizen Appointee Larry Pardy on his reappointment for a one-year term.

**2. Election of Chairperson & Vice-Chairperson**

Deputy Mayor nominated Ron Wilson for Chair, seconded by Councillor Christie. As there were no other nominations, Ron Wilson was elected Chair of the PAC for the 2021-22 fiscal year.

Citizen Appointee Larry Pardy nominated Gordon Goodwin for Vice Chair, seconded by Councillor Landry. Chair Ron Wilson nominated Deputy Mayor Davidson for Vice Chair, seconded by Councillor Christie. An election was held, and Deputy Mayor Davidson was elected as Vice Chair.

**3. Public Participation Opportunity Summary**

The Municipal Clerk reviewed the summary as included in the agenda package.

**4. Development Agreement - Lot 19-3B**

Andrew Fisher reviewed the staff report as included in the agenda package.

**Moved By:** Leon Landry

**Seconded By:** Hal Davidson

That the Planning Advisory Committee recommend to Council Option 1 to enter into the Development Agreement for Lot 19-3B and 9-15 Dusker Way as drafted by Staff, with the inclusion of a requirement to provide a Storm Water Management Plan, completed by a qualified professional to the satisfaction of the Town Engineer.

**Motion Carried**

**5. Adjournment**

**Moved By:** Sheila Christie

**Seconded By:** Leon Landry

That the Committee adjourn at 5:18pm.

**Motion Carried**



Ron Wilson, Chair



Kimberlee Jones

Municipal Clerk

