

RFP-26-09

**WATER METERING UPGRADES
ADDENDUM #3**



TOWN OF AMHERST



Water Metering Upgrades

ADDENDUM #3

- Q1. Would the Town entertain an alternative financing structure in which the Proponent purchases the entire complement of meters, endpoints, communications infrastructure, and software up front and the Town repays over an agreed term through a scheduled payment plan? If yes, would this type of proposal be evaluated differently against a conventional lump-sum proposal under Section 35.5? What term would the Town consider?
- R1. No. The Town will not consider alternative financing. The program is phased and remains subject to annual budget approval
- Q2. Does the Town have a work order management solution it plans to utilize for the deployment process? If no, is the Town interested in pricing for this type of solution?
- R2. The Town does not intend to procure a work order management solution under this RFP.
- Q3. Will the Town consider a turnkey option in which the Proponent performs all or part of the field installation? If so, how should it be priced, as a separate optional schedule under Section 42.2 or as an added line to Schedule A?
- R3. Yes. Turnkey installation services may be proposed as an optional service under Section 42.2 and shall be priced separately from the mandatory pricing schedules. As confirmed in Addendum #2, the Town anticipates completing most meter installations using Town staff.
- Q4. Would optional installation pricing be excluded from the Section 35.5 price scoring? As written, the lowest-total formula penalizes any proponent that includes labour.
- R4. Yes. Optional installation pricing identified separately from the mandatory pricing schedules will not be included in the Section 35.5 lowest-price calculation.



- Q5. Sections 18.5, 26.2 and 34.6 ask proponents to recommend an implementation sequence and annual meter replacement targets. Could the Town provide its desired or anticipated delivery schedule, expressed as approximate quantities of meters/endpoints per year over the five-year program, to allow proponents to align their proposed phasing and pricing accordingly?
- R5. The Town has not established annual replacement targets. Proponents shall recommend annual quantities, phasing, and implementation sequencing. Future phases remain subject to annual budget approval.
- Q6. Sections 18.3 and 34.1 require the Successful Proponent to maintain mobile meter reading capability during the system transition. Given that the approximately 330 meters currently equipped with MXU capability appear to align with the quantities covered under the Schedule A pricing form and would therefore be replaced in Year 1, could the Town clarify the intended purpose and duration of this mobile reading requirement beyond that initial phase? Additionally, will the Town supply the mobile reading equipment needed to read the existing MXU-equipped meters, or is this the responsibility of the Successful Proponent?
- R6. The requirement is to support reading of the proposed meters during the phased transition. Proponents shall identify and price any required mobile reading hardware, software, licensing, and support. The Town will continue to use its existing equipment for existing meters.
- Q7. Section 18.4/34.6 indicates that the Town anticipates completing the majority of meter installations using Town staff. Could the Town clarify who will be responsible for entering installation-related data, such as meter serial numbers, location, and activation date, into the meter data management system database, the Town using tools and training provided by the Successful Proponent, or the Successful Proponent directly?
- R7. The Town will enter installation data for meters installed by Town staff. The Successful Proponent shall provide the necessary tools, training, and support.
- Q8. Section 20.11 requires the proposed solution to support data export in commonly accepted and non-proprietary formats including CSV, Microsoft Excel, PDF reports, open database formats where applicable, and APIs. Could the Town clarify whether the proposed solution must support all listed formats, or whether support for at least one non-proprietary format would be considered compliant?
- R8. At a minimum, the solution shall support CSV and Microsoft Excel exports. Proponents shall identify all additional export formats, APIs, and integration capabilities available.



- Q9. Section 34.3 requires ultrasonic measuring technology for all proposed meters but does not specify a required meter body material. Addendum #1, R7, confirms that ultrasonic technology is mandatory but does not address body material. Could the Town confirm whether ultrasonic water meters with a polymer or composite body are acceptable, provided they meet all other applicable RFP requirements?
- R9. Yes. Polymer-bodied ultrasonic meters are acceptable provided they meet all requirements of the RFP.
- Q10. Section 34.3 currently permits meters with either an integrated or a separate/compatible communication endpoint. Given the number of reported premature battery failures associated with integrated-antenna meters across Canada, and given that a separate/remote-mount endpoint configuration is offered as a standard option by virtually all water meter manufacturers, would the Town consider amending Section 34.3 to require a separate/remote-mount communication endpoint for all proposed meters rather than permitting integrated endpoints?
- R10. No amendment will be made. The Town will accept either integrated or separate/remote-mount communication endpoints, provided all RFP requirements are met.