



## Commercial Development Support Program Application Form

### SECTION A – GENERAL INFORMATION AND INSTRUCTIONS

1. An application for the Commercial Development Support Program must be submitted to the Town of Amherst prior to the commencement of any work and prior to issuance of a building permit;
2. The property must undergo a development such that the new building, or expansion or renovation of an existing building has a minimum project cost of \$25,000.
3. The Development is deemed to be complete upon issuance of an Occupancy Permit. The Actual Taxable Assessed Value will be based on:
  - a. The Assessed Value in the year following the receipt of an occupancy permit or
  - b. The Property Owner may elect to establish the Actual Taxable Assessed Value in the first year of significant assessment increase as determined by PVSC. For clarity, the first taxation year in which the assessed value is significantly increased and as agreed upon in writing between the Town and the Business Signing Authority. Note that once these amounts are agreed upon, any future assessment increases shall not be included as part of the rebate calculation.
4. All property owners participating in this program will be required to enter into an agreement with the Town, which will specify the terms and conditions of the program; and,
5. If an agent is acting on behalf of the property owner, please ensure the required authorization is completed and executed by the property owner as provided in Section F. The business is responsible for notifying the Town of any changes in the authority.



SECTION B – PROPERTY OWNER and APPLICANT / AGENT INFORMATION

**Property Owner Information**

Name of Registered Property Owner: \_\_\_\_\_

Mailing Address of Property Owner: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Applicant / Agent Information**

Name of Agent: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

SECTION C – PROPERTY INFORMATION

Civic Address(es) of Property for which this Application is being submitted:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Property Identification Number(s) (PID):

\_\_\_\_\_



SECTION D – PROPERTY TAX INFORMATION

Current Property Taxes paid annually: \$ \_\_\_\_\_

Is this property in tax arrears? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, specify value of tax arrears: \$ \_\_\_\_\_

SECTION E – DEVELOPMENT INFORMATION

Provide a detailed description (building size/type, number of stories, etc.) of the proposed development to take place on the site:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimate construction value of the proposed development: \$ \_\_\_\_\_

Estimated construction start date (Month/Year): \_\_\_\_\_

Estimate construction end date (Month/Year): \_\_\_\_\_

SECTION F – AUTHORIZATION

I, \_\_\_\_\_ am the owner of the land that is subject to this application, and I hereby authorize our agent / solicitor \_\_\_\_\_ to make this application and to act on my behalf in regard to this application.

Dated at the \_\_\_\_\_ this \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year)

\_\_\_\_\_  
Name of Owner

\_\_\_\_\_  
Signature of Owner



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SECTION G – SWORN DECLARATIONS

I/WE HEREBY APPLY for a grant under this program.

I/WE HEREBY AGREE to abide by the terms and conditions of the Commercial Development Support Program as specified in this application.

I/WE HEREBY AGREE to enter into a Phased In Assessment Agreement with the Town of Amherst that specifies the terms and conditions of the grant.

I/WE HEREBY AGREE to abide by the terms and conditions of the Phased In Assessment Agreement.

I/WE HEREBY CERTIFY that the information contained in this application is true, correct, and complete in every respect and may be verified by the Town of Amherst by such inquiry as it deems appropriate, including inspection of the property for which this application is being made.

I/WE HEREBY GRANT PERMISSION to the Town, or its agents, to inspect my/our property prior to, during, and after environmental remediation, site rehabilitation and project construction.

I/WE HEREBY AGREE that the program for which application has been made herein is subject to cancellation and/or change at any time by the Town in its sole discretion, subject to the terms and conditions specified in the Program. Participants in the program whose application has been approved and who have entered into the Phased In Assessment Agreement with the Town, will continue to receive payments, subject to their Phase In Assessment Agreement.

Dated at the \_\_\_\_\_ this \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year)

\_\_\_\_\_  
Name of Owner or Authorized Agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Owner or Authorized Agent

